

CHINO BASIN WATERMASTER



NOTICE OF MEETINGS

Thursday, February 13, 2025

- 9:00 a.m. – Appropriative Pool Committee Meeting
- 11:00 a.m. – Non-Agricultural Pool Committee Meeting
- 1:30 p.m. – Agricultural Pool Committee Meeting

**CHINO BASIN WATERMASTER
APPROPRIATIVE POOL COMMITTEE MEETING**

9:00 a.m. February 13, 2025

Mr. Chris Diggs, Chair

Mr. Chris Berch, Vice-Chair

At The Offices Of

Chino Basin Watermaster

9641 San Bernardino Road

Rancho Cucamonga, CA 91730

(Call can be taken remotely via Zoom at this [link](#))

AGENDA

CALL TO ORDER

ROLL CALL

AGENDA - ADDITIONS/REORDER

SAFETY MINUTE

I. CONSENT CALENDAR

All matters listed under the Consent Calendar are considered to be routine and non-controversial and will be acted upon by one motion in the form listed below. There will be no separate discussion on these items prior to voting unless any members, staff, or the public requests specific items be discussed and/or removed from the Consent Calendar for separate action.

A. MINUTES

Approve as presented:

Minutes of the Annual Appropriative Pool Committee Meeting held on January 9, 2025 (Page 1)

B. FINANCIAL REPORTS

Receive and file as presented:

Monthly Financial Report for the Reporting Period Ended December 31, 2024 (Page 29)

C. SETTLEMENT AGREEMENT BETWEEN MONTE VISTA WATER DISTRICT, MONTE VISTA IRRIGATION COMPANY, AND THE APPROPRIATIVE POOL (Page 44)

II. BUSINESS ITEMS

A. CALCULATION OF EXCESS CASH RESERVES BASED ON OPERATING CASH RESERVE POLICY

4.17 (Page 48)

Provide advice and assistance on the calculation of excess cash reserves.

III. REPORTS/UPDATES

A. WATERMASTER LEGAL COUNSEL

1. January 10, 2025 Court Hearing (Watermaster Motion for Receipt and Filing of GLMP Annual Report; Watermaster Motion to Increase Safe Storage Capacity; Watermaster Motion for Authorization to File Suit)
2. April 4, 2025, Court Hearing (Appropriative Pool Motion for Costs and Fees and Watermaster Motion for Receipt and Filing of the 47th Annual Report)
3. Court of Appeal Consolidated Cases No. E080457 and E082127 (City of Ontario appeal re: Fiscal Year 2021-22 and 2022-23 Assessment Packages)

4. Court of Appeal Case No. E080533 (Cities of Chino, Ontario appeal re: Fiscal Year 2022-23 Watermaster budget expenses to support CEQA analysis)

B. ENGINEER

1. 2025/26 GLMC Recommended Scope and Budget
2. 2025 Safe Yield Reevaluation

C. GENERAL MANAGER

1. Discussion RE Recharge on San Bernardino County Flood Control Properties
2. Audit Firm Engagement
3. New Payroll Vendor
4. New Employee Introduction
5. Other

IV. INFORMATION

A. RECHARGE INVESTIGATION AND PROJECTS COMMITTEE (PROJECT 23a STATUS) (Page 62)

V. POOL MEMBER COMMENTS

VI. OTHER BUSINESS

VII. CONFIDENTIAL SESSION – POSSIBLE ACTION

A Confidential Session may be held during the Pool Committee meeting for the purpose of discussion and possible action.

VIII. FUTURE MEETINGS AT WATERMASTER

02/13/25	Thu	9:00 a.m.	Appropriative Pool Committee
02/13/25	Thu	11:00 a.m.	Non-Agricultural Pool Committee
02/13/25	Thu	1:30 p.m.	Agricultural Pool Committee
02/20/25	Thu	9:00 a.m.	Advisory Committee
02/25/25	Tue	8:00 a.m.	Groundwater Recharge Coordinating Committee (GRCC)
02/27/25	Thu	9:30 a.m.	Watermaster Orientation*
02/27/25	Thu	11:00 a.m.	Watermaster Board
03/06/25	Thu	10:00 a.m.	Ground-Level Monitoring Committee (GLMC)

* The Watermaster Orientation series are held in person only with no remote access.

ADJOURNMENT

**CHINO BASIN WATERMASTER
NON-AGRICULTURAL POOL COMMITTEE MEETING**

11:00 a.m. February 13, 2025

Mr. Brian Geye, Chair

Mr. Bob Bowcock, Vice-Chair

At The Offices Of

Chino Basin Watermaster

9641 San Bernardino Road

Rancho Cucamonga, CA 91730

AGENDA

CALL TO ORDER

ROLL CALL

AGENDA – ADDITIONS/REORDER

SAFETY MINUTE

I. BUSINESS ITEMS - ROUTINE

A. MINUTES

Receive and File:

Minutes of the Annual Non-Agricultural Pool Committee Meeting held on January 9, 2025 (*Page 11*)

B. FINANCIAL REPORTS

Receive and file as presented:

Monthly Financial Report for the Reporting Period Ended December 31, 2024 (*Page 29*)

II. BUSINESS ITEMS

**A. CALCULATION OF EXCESS CASH RESERVES BASED ON OPERATING CASH RESERVE POLICY
4.17 (*Page 48*)**

Provide advice and assistance on the calculation of excess cash reserves.

B. MEMBER STATUS CHANGES

1. Any proposed transfer of Safe Yield by a Member.
2. Any transfer of Safe Yield that has actually closed or been completed.
3. Any change in name or corporate identity of a Member (such as results from a merger or filing of a change of name certificate).
4. Any change in the name of a representative or alternate representative of a Member, or a change in e-mail address for either such person.

III. REPORTS/UPDATES

A. WATERMASTER LEGAL COUNSEL

1. January 10, 2025 Court Hearing (Watermaster Motion for Receipt and Filing of GLMP Annual Report; Watermaster Motion to Increase Safe Storage Capacity; Watermaster Motion for Authorization to File Suit)
2. April 4, 2025, Court Hearing (Appropriative Pool Motion for Costs and Fees and Receipt and File of the 47th Annual Report)
3. Court of Appeal Consolidated Cases No. E080457 and E082127 (City of Ontario appeal re: Fiscal Year 2021-22 and 2022-23 Assessment Packages)
4. Court of Appeal Case No. E080533 (Cities of Chino, Ontario appeal re: Fiscal Year 2022-23 Watermaster budget expenses to support CEQA analysis)

B. ENGINEER

1. 2025/26 GLMC Recommended Scope and Budget
2. 2025 Safe Yield Reevaluation

C. GENERAL MANAGER

1. Discussion RE Recharge on San Bernardino County Flood Control Properties
2. Audit Firm Engagement
3. New Payroll Vendor
4. New Employee Introduction
5. Other

IV. INFORMATION

A. RECHARGE INVESTIGATION AND PROJECTS COMMITTEE (PROJECT 23a STATUS) (Page 62)

V. POOL MEMBER COMMENTS

VI. OTHER BUSINESS

VII. CONFIDENTIAL SESSION - POSSIBLE ACTION

A Confidential Session may be held during the Pool Committee meeting for the purpose of discussion and possible action.

VIII. FUTURE MEETINGS AT WATERMASTER

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02/13/25	Thu	1:30 p.m.	Agricultural Pool Committee
02/20/25	Thu	9:00 a.m.	Advisory Committee
02/25/25	Tue	8:00 a.m.	Groundwater Recharge Coordinating Committee (GRCC)
02/27/25	Thu	9:30 a.m.	Watermaster Orientation*
02/27/25	Thu	11:00 a.m.	Watermaster Board
03/06/25	Thu	10:00 a.m.	Ground-Level Monitoring Committee (GLMC)

* The Watermaster Orientation series are held in person only with no remote access.

ADJOURNMENT

**CHINO BASIN WATERMASTER
AGRICULTURAL POOL COMMITTEE MEETING**

1:30 p.m. February 13, 2025
Mr. Bob Feenstra, Chair
Mr. Jeff Pierson, Vice-Chair
At The Offices Of
Chino Basin Watermaster
9641 San Bernardino Road
Rancho Cucamonga, CA 91730

AGENDA

CALL TO ORDER

ROLL CALL

AGENDA - ADDITIONS/REORDER

SAFETY MINUTE

I. CONSENT CALENDAR

All matters listed under the Consent Calendar are considered to be routine and non-controversial and will be acted upon by one motion in the form listed below. There will be no separate discussion on these items prior to voting unless any members, staff, or the public requests specific items be discussed and/or removed from the Consent Calendar for separate action.

A. MINUTES

Approve as presented:

Minutes of the Annual Agricultural Pool Committee Meeting held on January 9, 2025 (*Page 16*)

B. FINANCIAL REPORTS

Receive and file as presented:

Monthly Financial Report for the Reporting Period Ended December 31, 2024 (*Page 29*)

II. BUSINESS ITEMS

A. CALCULATION OF EXCESS CASH RESERVES BASED ON OPERATING CASH RESERVE POLICY 4.17 (*Page 48*)

Provide advice and assistance on the calculation of excess cash reserves.

B. SAFE YIELD METHODOLOGY (INFORMATION ONLY)

C. OLD BUSINESS

III. REPORTS/UPDATES

A. WATERMASTER LEGAL COUNSEL

1. January 10, 2025 Court Hearing (Watermaster Motion for Receipt and Filing of GLMP Annual Report; Watermaster Motion to Increase Safe Storage Capacity; Watermaster Motion for Authorization to File Suit)
2. April 4, 2025, Court Hearing (Appropriative Pool Motion for Costs and Fees and Receipt and File of the 47th Annual Report)
3. Court of Appeal Consolidated Cases No. E080457 and E082127 (City of Ontario appeal re: Fiscal Year 2021-22 and 2022-23 Assessment Packages)
4. Court of Appeal Case No. E080533 (Cities of Chino, Ontario appeal re: Fiscal Year 2022-23 Watermaster budget expenses to support CEQA analysis)

B. ENGINEER

1. 2025/26 GLMC Recommended Scope and Budget
2. 2025 Safe Yield Reevaluation

C. GENERAL MANAGER

1. Discussion RE Recharge on San Bernardino County Flood Control Properties
2. Audit Firm Engagement
3. New Payroll Vendor
4. New Employee Introduction
5. Other

IV. INFORMATION

A. RECHARGE INVESTIGATION AND PROJECTS COMMITTEE (PROJECT 23a STATUS) (Page 62)

V. POOL DISCUSSION

1. Chairman's Update
2. Pool Member Comments

VI. OTHER BUSINESS

VII. CONFIDENTIAL SESSION - POSSIBLE ACTION

A Confidential Session may be held during the Pool Committee meeting for the purpose of discussion and possible action.

1. Financial Report
2. Peace Agreement
3. Safe Yield

VIII. FUTURE MEETINGS AT WATERMASTER

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02/13/25	Thu	11:00 a.m.	Non-Agricultural Pool Committee
02/13/25	Thu	1:30 p.m.	Agricultural Pool Committee
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02/25/25	Tue	8:00 a.m.	Groundwater Recharge Coordinating Committee (GRCC)
02/27/25	Thu	9:30 a.m.	Watermaster Orientation*
02/27/25	Thu	11:00 a.m.	Watermaster Board
03/06/25	Thu	10:00 a.m.	Ground-Level Monitoring Committee (GLMC)

* The Watermaster Orientation series are held in person only with no remote access.

ADJOURNMENT

DRAFT MINUTES
CHINO BASIN WATERMASTER
ANNUAL APPROPRIATIVE POOL COMMITTEE MEETING

January 9, 2025

The annual Appropriative Pool Committee meeting was held at the Watermaster offices located at 9641 San Bernardino Road, Rancho Cucamonga, CA, and via Zoom (conference call and web meeting) on January 9, 2025.

APPROPRIATIVE POOL COMMITTEE MEMBERS PRESENT AT WATERMASTER

Chris Diggs, Chair	City of Pomona
Chris Berch, Vice-Chair	Jurupa Community Services District
Amanda Coker	Cucamonga Valley Water District
Ben Orosco	City of Chino
Ron Craig	City of Chino Hills
Chad Nishida	City of Ontario
Nicole deMoet	City of Upland
Justin Castruita	Fontana Union Water Company
Cris Fealy	Fontana Water Company
Cris Fealy	Nicholson Family Trust
Nicole deMoet	West End Consolidated Water Company

APPROPRIATIVE POOL COMMITTEE MEMBERS PRESENT ON ZOOM

Ben Lewis	Golden State Water Company
Justin Scott-Coe	Monte Vista Irrigation Company
Justin Scott-Coe	Monte Vista Water District

APPROPRIATIVE POOL COMMITTEE LEGAL COUNSEL PRESENT ON ZOOM

John Schatz	John J. Schatz, Attorney at Law
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WATERMASTER BOARD MEMBERS PRESENT ON ZOOM

Jimmy Medrano	Agricultural Pool – State of CA
Bill Velto	City of Upland
Jim Curatalo	Cucamonga Valley Water District
Marty Zvirbulis	Fontana Water Company
Bob Kuhn	Three Valleys Municipal Water District
Mike Gardner	Western Municipal Water District

WATERMASTER STAFF PRESENT

Todd Corbin	General Manager
Edgar Tellez Foster	Water Resources Mgmt. & Planning Director
Anna Nelson	Director of Administration
Justin Nakano	Water Resources Technical Manager
Frank Yoo	Data Services and Judgment Reporting Mgr.
Daniela Uriarte	Senior Accountant
Ruby Favela Quintero	Executive Assistant
Alonso Jurado	Water Resources Associate
Jordan Garcia	Senior Field Operations Specialist

WATERMASTER CONSULTANTS PRESENT AT WATERMASTER

Andy Malone	West Yost
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WATERMASTER CONSULTANTS PRESENT ON ZOOM

Brad Herrema
Garrett Rapp

Brownstein Hyatt Farber Schreck, LLP
West Yost

OTHERS PRESENT AT WATERMASTER

Hye Jin Lee
Melissa Cansino
Eduardo Espinoza
Jimmie Moffatt
Jiwon Seung
Megan Sims Fontana Union Water Company

City of Chino
City of Pomona
Cucamonga Valley Water District
Cucamonga Valley Water District
Cucamonga Valley Water District

OTHERS PRESENT ON ZOOM

Norberto Ferreira
Kevin Kenley
Mark Gibboney
Tracy Egoscue
Shawnda M. Grady
Eddie Lin
Bryan Smith
Clifford Button
Derek Hoffman
Brian Lee
Lewis Callahan

City of Upland
Cucamonga Valley Water District
Cucamonga Valley Water District
Egoscue Law Group, Inc.
Ellison Schneider Harris & Donlan
Inland Empire Utilities Agency
Jurupa Community Services District
Jurupa Community Services District
Fennemore Law
San Antonio Water Company
State of California – CDCR

CALL TO ORDER

Chair Diggs called the annual Appropriative Pool Committee meeting to order at 9:00 a.m.

ROLL CALL

(00:00:11) Ms. Nelson conducted the roll call and announced that a quorum was present.

AGENDA – ADDITIONS/REORDER

None

SAFETY MINUTE

(00:02:28) Mr. Corbin gave the Safety Minute and discussed the current winds and wildfires. He suggested taking extra precautions of our surroundings and being mindful and steering clear of downed electrical lines.

I. ANNUAL ELECTIONS (ACTION)

- A. Elect the 2025 Secretary, Treasurer, and Assistant Secretaries and Treasurers as may be appropriate per Appropriative Pool Rules and Regulations.

(00:05:08)

Motion by Mr. Cris Fealy, seconded by Ms. Amanda Coker, and passed unanimously among those present.

Moved to approve the 2024 Chair and Vice-Chair to continue in 2025.

(00:05:23) Mr. Nishida commented that a regular rotation would create more balance and allow other agencies to take on the leadership roles. A discussion ensued.

The 2025 Secretary/Treasurer seat(s) requires action by the Appropriative Pool.

2025 Chair	<u>Chris Diggs</u>
2025 Vice-Chair	<u>Chris Berch</u>
2025 Secretary/Treasurer	<u>Watermaster General Manager</u>

(00:07:03) Chair Chris Diggs thanked the Appropriative Pool for the opportunity. He also thanked Mr. John Schatz and Ms. Melissa Cansino for their efforts with Pool administration.

(00:08:22) Chair Chris Diggs recommended that the Watermaster General Manager should remain as the Secretary/Treasurer; there being no dissent, the position remains as it has in prior years.

B. Calendar Year 2025 Appropriative Pool Minor Representatives to the 2025 Advisory Committee

Elect two (2) Minor Representatives to the Calendar Year 2025 Advisory Committee according to the Restated Judgment Exhibit "H" Appropriative Pool Pooling Plan. The minor producers for 2025 are: Blue Triton Brands, Inc., CalMat Co., City of Fontana, City of Norco, County of San Bernardino, Golden State Water Company, Marygold Mutual Water Company, Monte Vista Irrigation Company, NCL Co., LLC, Niagara Bottling Company, Nicholson Family Trust, San Antonio Water Company, Santa Ana River Water Company, West End Consolidated Water Company, and West Valley Water District.

Minor Rep #1	<u>San Antonio Water Company</u>
Minor Rep #2	<u>Santa Ana River Water Company</u>

(00:09:10)
Motion by Vice-Chair Chris Berch for the 2024 Minor 1 and Minor 2 agencies to resume in 2025, seconded by Mr. Justin Scott-Coe, there being no dissent, the item passed unanimously among those present.

Moved to approve San Antonio Water Company and Santa Ana River Water Company to remain the Minor Representative agencies on the 2025 Advisory Committee.

C. Calendar Year 2025 Appropriative Pool Member Appointed to Serve as Advisory Committee Officer

Appoint a designated representative to serve as an officer of the Advisory Committee during Calendar Year 2025. According to the rotation sequence established among the Pools, the Appropriative Pool appointee will be filling the position of Chair.

Appropriative Pool Officer (Chair) Appointment to the Advisory Committee:

Eduardo Espinoza

(00:14:03)

Motion by Vice-Chair Chris Berch, seconded by Mr. Cris Fealy; there being no dissent, the item passed unanimously among those present.

Moved to nominate Mr. Eduardo Espinoza as the 2025 Advisory Committee Chair representing the Appropriative Pool.

D. Calendar Year 2025 Appropriative Pool Representation on the Watermaster Board (Information Only)

According to the Board rotation schedule filed with the Court in 2000 and updated on November 17, 2015, the Appropriators listed below will have a seat on the Watermaster Board as follows:

For Calendar Year 2025 Cucamonga Valley Water District has appointed the following:

Member: James Curatalo
Alternate: Jimmie Moffatt

For Calendar Year 2025 the City of Upland has appointed the following:

Member: Mr. Bill Velto
Alternate: Ms. Kati Parker

For Calendar Year 2025 and 2026 Fontana Water Company has appointed the following:

Member: Marty Zvirbulis
Alternate: Josh Swift

(00:15:01) Mr. Corbin stated that the three above Appropriators and respective representatives have been assigned by their agencies to represent as the delegate or alternate on the Watermaster Board in 2025.

II. CONSENT CALENDAR

A. MINUTES

Approve as presented:

1. Minutes of the Appropriative Pool Committee Meeting held November 14, 2024
2. Minutes of the Appropriative Pool Committee Special Meeting held November 21, 2024
3. Minutes of the Appropriative Pool Committee Special Meeting held December 5, 2024

B. FINANCIAL REPORTS

Receive and file as presented:

Monthly Financial Reports for the Reporting Periods Ended October and November 2024

C. CHINO BASIN WATERMASTER 2025 INVESTMENT POLICY – RESOLUTION NO. 2025-01

Provide advice and assistance on the Watermaster investment policy and corresponding Resolution 2025-01.

(00:15:38)

Motion by Mr. Cris Fealy, seconded by Ms. Amanda Coker there being no dissent, the item passed unanimously among those present.

Moved to approve the Consent Calendar as presented.

III. BUSINESS ITEMS

A. CHINO BASIN WATERMASTER 47TH ANNUAL REPORT (FISCAL YEAR 2023/24)

Recommend to the Advisory Committee to recommend to the Watermaster Board to adopt the 47th Annual Report, along with filing a copy with the Court, subject to any necessary non-substantive changes.

(00:15:55) Mr. Corbin asked Mr. Tellez Foster to report on Mr. Nakano's behalf and was available to answer any questions. The report was prepared and was provided to the Pools and ultimately the Board's approval to receive and file. A discussion ensued.

(00:18:18) Chair Chris Diggs supported the item and suggested to the Pool to recommend it to the Advisory Committee for advice and assistance. There was no dissent, and no formal vote was taken.

B. CALCULATION OF EXCESS CASH RESERVES BASED ON OPERATING CASH RESERVE POLICY 4.17

Provide advice and assistance on the calculation of excess cash reserves.

(00:18:35) Mr. Corbin reported and presented the determination of Excess Cash Reserves. A discussion ensued.

(00:31:01) Ms. Coker asked for the item to be brought back next month after the RIPComm has had a chance to convene its January 16, 2025 meeting.

C. CONSIDERATION OF POOL ADMINISTRATION MATTERS

(00:49:28) Chair Chris Diggs led this discussion of the settlement and release agreement between the City of Ontario, Monte Vista Water District, Monte Vista Irrigation Company, and the Appropriative Pool.

(00:50:49)

Motion by Vice-Chair Chris Berch, *seconded by Chair Chris Diggs, a volume vote was taken, and the motion passed unanimously.*

Moved to approve Business Item III.C. as presented.

IV. REPORTS/UPDATES

A. LEGAL COUNSEL

1. January 10, 2025 Court Hearing (Watermaster Motion for Receipt and Filing of GLMP Annual Report; Watermaster Motion to Increase Safe Storage Capacity; Watermaster Motion for Authorization to File Suit)
2. January 24, 2025, Court Hearing (Appropriative Pool Motion for Costs and Fees)
3. Court of Appeal Consolidated Cases No. E080457 and E082127 (City of Ontario appeal re: Fiscal Year 2021-22 and 2022-23 Assessment Packages)
4. Court of Appeal Case No. E080533 (Cities of Chino, Ontario appeal re: Fiscal Year 2022-23 Watermaster budget expenses to support CEQA analysis)

(00:57:15) Mr. Herrema gave a report.

B. ENGINEER

1. Safe Yield Reevaluation

(01:01:09) Mr. Malone introduced Mr. Rapp to give a report.

C. GENERAL MANAGER

1. Fiscal Year 2024/25 Exhibit "G" Physical Solution Transfers
2. Calendar Year 2025 Letters of CBWM Representation
3. Calendar Year 2025 Hearing Officer Panel
4. No Kid Hungry Fundraiser
5. Other

(01:02:59) Mr. Corbin gave a report indicating the Exhibit G process is underway. He announced that most representative letters had been received and also announced that the five 2024 Hearing Officer Panel members had been contacted and expressed the desire to resume in 2025. Finally, he thanked those who participated in the year-end No Kid Hungry Fundraiser and indicated that the goal set had been exceeded. A discussion ensued.

V. POOL MEMBER COMMENTS

None

VI. OTHER BUSINESS

None

VII. CONFIDENTIAL SESSION – POSSIBLE ACTION

A Confidential Session may be held during the Pool Committee meeting for the purpose of discussion and possible action.

The Pool convened into confidential session at 10:05 a.m. to discuss the following:.

1. Approve Egoscue Law Group, Inc. Invoice #14652 dated December 02, 2024, in the amount of \$17,100.00 for services performed during November 2024.
2. Discussion on Peace Agreement Extension

(01:05:17) Confidential session concluded at 10:49 a.m. with the reportable actions as provided by Pool leadership, and as shown below:

Motion: To approval of the AG legal bills as outlined below:

- \$17,100.00 for general counsel – Dec. 2024 Invoice (Nov 2024 billing)
- \$4,200.00 for general counsel –Jan. 2025 Invoice (Dec. 2024 billing)

Ron Craig (Chino Hills) initiated the motion, which was seconded by Cris Fealy (FWC). The motion was unanimously approved, with 100% of the votes in favor.

ADJOURNMENT

Chair Diggs adjourned the annual Appropriative Pool Committee meeting at 10:49 a.m.

Secretary: _____

Approved: _____

Attachments:

1. 20250109 Volume Vote Outcome for Business Item III.C.
2. 20250109 Appropriative Pool Committee Meeting (Reportable Action from Confidential Session as provided by Pool Leadership)



2025 APPROPRIATIVE POOL VOLUME VOTE
Assessment Year 2024-2025 (Production Year 2023-2024)

**QUORUM
 MET?
 YES**

Enter Y or N in Each Cell

Party	Present (Y/N)	Vote (Y/N)	Assigned	Avail Votes	Quorum	Total Yes
BlueTriton Brands, Inc.	N	N	2.035	0.000	0.000	0.000
CalMat Co. (Appropriative)	N	N	0.000	0.000	0.000	0.000
Chino Hills, City Of	Y	Y	32.957	32.957	32.957	32.957
Chino, City Of	Y	Y	66.439	66.439	66.439	66.439
Cucamonga Valley Water District	Y	Y	144.070	144.070	144.070	144.070
Fontana Union Water Company	Y	Y	58.285	58.285	58.285	58.285
Fontana Water Company	Y	Y	25.193	25.193	25.193	25.193
Fontana, City Of	N	N	0.000	0.000	0.000	0.000
Golden State Water Company	Y	Y	12.470	12.470	12.470	12.470
Jurupa Community Services District	Y	Y	83.825	83.825	83.825	83.825
Marygold Mutual Water Company	N	N	11.122	0.000	0.000	0.000
Monte Vista Irrigation Company	Y	Y	6.170	6.170	6.170	6.170
Monte Vista Water District	Y	Y	89.146	89.146	89.146	89.146
NCL Co, LLC	N	N	0.000	0.000	0.000	0.000
Niagara Bottling, LLC	N	N	11.043	0.000	0.000	0.000
Nicholson Family Trust	Y	Y	0.035	0.035	0.035	0.035
Norco, City Of	Y	Y	1.840	1.840	1.840	1.840
Ontario, City Of	Y	Y	183.853	183.853	183.853	183.853
Pomona, City Of	Y	Y	194.260	194.260	194.260	194.260
San Antonio Water Company	Y	Y	14.655	14.655	14.655	14.655
San Bernardino, County of (Shooting Park)	N	N	0.145	0.000	0.000	0.000
Santa Ana River Water Company	Y	Y	11.865	11.865	11.865	11.865
Upland, City Of	Y	Y	36.078	36.078	36.078	36.078
West End Consolidated Water Co	Y	Y	8.640	8.640	8.640	8.640
West Valley Water District	N	N	5.875	0.000	0.000	0.000
			1,000.000	969.780	969.780	969.780

**CALCULATE
 QUORUM**

**CALCULATE
 VOTES**

**"YES" VOTES
 100.000%**

RESET ALL

RESET VOTES

**"NO" VOTES
 0.000%**

PASSED

Ruby Favela Quintero

From: Cansino, Melissa <Melissa.Cansino@pomona.gov>
Sent: Friday, January 10, 2025 10:34 AM
To: Ruby Favela Quintero
Cc: Diggs, Chris; Anna Nelson
Subject: AP Closed Session Meeting - 9/12/24 (reportable items)
Attachments: 1-9-25.pdf; scan.pdf

Follow Up Flag: Follow up
Due By: Tuesday, January 14, 2025 1:00 PM
Flag Status: Flagged

Hi Ruby,

The AP held its closed session on January 9, 2025, from 10:06 am to 10:43 am. I’ve attached the sign-in sheets for your reference.

Motion: To approval of the AG legal bills as outlined below:

- \$17,100.00 for general counsel - Dec. 2024 Invoice (Nov 2024 billing)
- \$4,200.00 for general counsel -Jan. 2025 Invoice (Dec. 2024 billing)

Ron Craig (Chino Hills) initiated the motion, which was seconded by Cris Fealy (FWC). The motion was unanimously approved, with 100% of the votes in favor.

Thank you,

Melissa Cansino
Water Conservation Specialist | Water Resources Department
752 W. Commercial St., Pomona, CA 91768
T: (909) 620-2236 | M: (909) 630-4985
Melissa.Cansino@pomona.gov


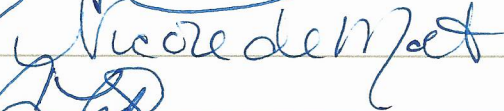

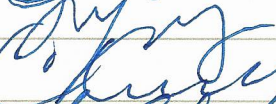









Name (original name)	Join time
Melissa Cansino	1/9/2025 0:00
Justin Scott-Coe, Monte Vista Water District	1/10/2025 0:00
Santa Ana River Water Company	1/11/2025 0:00
John Schatz Attorney at Law	1/12/2025 0:00
Mark Gibboney	1/13/2025 0:00
brianlee	1/14/2025 0:00
Santa Ana River Water Company	1/16/2025 0:00
Mark Gibboney	1/17/2025 0:00
Shawnda Grady	1/22/2025 0:00
Jim Van de Water	1/23/2025 0:00

SIGN-IN SHEET

Date: 1/9/25

CBWM AP Confidential Session meeting

#	NAME	SIGNATURE	ORGANIZATION
1	Amanda Coker		CVWD
2	Nicole demoret		Upland / w. E.
3	Cris FEALY		FWC
4	Jiwon Seung		CVWD
5	Chris Berch		JCSJ
6	Justin Castuita		FWC
7	CHAD NISHIDA		ONTARIO
8	RON CRAIG		CCM
9	Megan Sims		FWC
10	Hye Jin Lee		Chino
11	BEN OROSCO		Chino
12			
13			
14			
15			

DRAFT MINUTES
CHINO BASIN WATERMASTER
ANNUAL NON-AGRICULTURAL POOL COMMITTEE MEETING
January 9, 2025

The annual Non-Agricultural Pool Committee meeting was held at the Watermaster offices located at 9641 San Bernardino Road, Rancho Cucamonga, CA, and via Zoom (conference call and web meeting) on January 9, 2025.

NON-AGRICULTURAL POOL COMMITTEE MEMBERS PRESENT AT WATERMASTER

Brian Geye, Chair California Speedway Corporation

NON-AGRICULTURAL POOL COMMITTEE MEMBERS PRESENT ON ZOOM

Kathleen Brundage California Steel Industries Inc.
Alexis Mascarinas City of Ontario
Alex Padilla General Electric Company

WATERMASTER STAFF PRESENT AT WATERMASTER

Todd Corbin General Manager
Edgar Tellez Foster Water Resources Mgmt. & Planning Director
Anna Nelson Director of Administration
Justin Nakano Water Resources Technical Manager
Frank Yoo Data Services and Judgment Reporting Mgr.
Daniela Uriarte Senior Accountant
Ruby Favela Quintero Executive Assistant
Alonso Jurado Water Resources Associate
Jordan Garcia Senior Field Operations Specialist

WATERMASTER BOARD MEMBERS PRESENT ON ZOOM

Mike Gardner Western Municipal Water District

WATERMASTER CONSULTANTS PRESENT AT WATERMASTER

Andy Malone West Yost

WATERMASTER CONSULTANTS PRESENT ON ZOOM

Brad Herrema Brownstein Hyatt Farber Schreck, LLP
Garrett Rapp West Yost

OTHERS PRESENT ON ZOOM

Erick Jimenez California Steel Industries
Lewis Callahan Agricultural Pool – State of CA
Unlisted Name Egoscue Law Group, Inc.

NON-AGRICULTURAL POOL LEGAL COUNSEL PRESENT ON ZOOM

Kelly Alhadeff-Black Lewis Brisbois

CALL TO ORDER

Mr. Geye (2024 Chair) called the annual Non-Agricultural Pool committee meeting to order at 11:00 a.m.

ROLL CALL

(00:00:12) Ms. Nelson conducted the roll call.

AGENDA – ADDITIONS/REORDER

None

SAFETY MINUTE

None

I. ANNUAL ELECTIONS (ACTION)

- A.** Elect the following Calendar Year 2025 Officers of the Pool: Chair, Vice-Chair, Secretary, Treasurer, and Assistant Secretaries and Treasurers as may be appropriate.

Chair	<u>Brian Geye</u>
Vice-Chair	<u>Bob Bowcock</u>
Secretary	<u>Watermaster General Manager</u>
Treasurer	<u>Watermaster General Manager</u>

(00:05:37)

Motion by Ms. Kathleen Brundage, seconded by Ms. Alexis Mascarinas. The Chair called for dissent, and, none being noted, the motion was deemed passed by unanimous vote of those present.

Moved to approve the 2025 annual Election of Officers as shown above.

B. Election of Calendar Year 2025 Advisory Committee Members

According to the Non-Agricultural Pool Pooling Plan, the Pool shall designate at least three (3) members of the Pool Committee, and their alternates, to serve on the Advisory Committee.

Member: Brian Geye Alternate: Bob Bowcock

Member: Alexis Mascarinas Alternate: Chad Nishida

Member: Kathleen Brundage Alternate: Erick Jimenez

(00:05:37)

Motion by Ms. Kathleen Brundage, seconded by Ms. Alexis Mascarinas. The Chair called for dissent, and, none being noted, the motion was deemed passed by unanimous vote of those present.

Moved to approve the 2025 designees and alternates to the Advisory Committee as shown above.

C. Calendar Year 2025 Non-Agricultural Pool Member Appointed to Serve as Advisory Committee Officer

Appoint a designated representative to serve as an officer of the Advisory Committee during Calendar Year 2025. According to the rotation sequence established among the Pools, the Non-Agricultural Pool appointee will be filling the position of Vice-Chair.

Non-Agricultural Pool Officer (Vice-Chair) Appointment to the Advisory Committee:

Brian Geye

(00:05:37)

Motion by Ms. Kathleen Brundage, seconded by Ms. Alexis Mascarinas. The Chair called for dissent, and, none being noted, the motion was deemed passed by unanimous vote of those present.

Moved to approve the appointment of the 2025 Officer to the Advisory Committee as shown above.

D. Appointment of Calendar Year 2025 Non-Agricultural Pool Representation on Watermaster Board

According to the Board rotation schedule filed with the Court in 2000 and updated on November 17, 2015, the Non-Agricultural Pool is to appoint one representative and alternate(s) to serve on the Board for the Calendar Year.

Member: Bob Bowcock Alternate(s): Brian Geye

(00:05:37)

Motion by Ms. Kathleen Brundage, seconded by Ms. Alexis Mascarinas. The Chair called for dissent, and, none being noted, the motion was deemed passed by unanimous vote of those present.

Moved to approve the appointment of the 2025 Board Member and Alternate as shown above.

II. BUSINESS ITEMS - ROUTINE

A. MINUTES

Receive and file as presented:

Minutes of the Non-Agricultural Pool Committee Meeting held November 14, 2024

(00:06:16)

Motion by Ms. Kathleen Brundage, seconded by Ms. Alexis Mascarinas. The Chair called for dissent, and, none being noted, the motion was deemed passed by unanimous vote of those present.

Moved to receive and file Business Item II.A. as presented.

B. FINANCIAL REPORTS

Receive and file as presented:

Monthly Financial Reports for the Reporting Periods Ended October and November 2024

(00:06:38)

Motion by Ms. Kathleen Brundage, seconded by Ms. Alexis Mascarinas. The Chair called for dissent, and, none being noted, the motion was deemed passed by unanimous vote of those present.

Moved to receive and file Business Item II.B. without approval as presented.

C. CHINO BASIN WATERMASTER 2025 INVESTMENT POLICY – RESOLUTION NO. 2025-01

Provide advice and assistance on the Watermaster investment policy and corresponding Resolution 2025-01.

(00:07:22)

Motion by Ms. Kathleen Brundage, seconded by Ms. Alexis Mascarinas. The Chair called for dissent, and, none being noted, the motion was deemed passed by unanimous vote of those present.

Moved to approve staff recommendation of Business Item II.C. and to direct the Pool representatives to support at the Advisory Committee and Watermaster Board meetings subject to changes which they deem appropriate.

III. BUSINESS ITEMS

A. CHINO BASIN WATERMASTER 47TH ANNUAL REPORT (FISCAL YEAR 2023/24)

Recommend to the Advisory Committee to recommend to the Watermaster Board to adopt the 47th Annual Report, along with filing a copy with the Court, subject to any necessary non-substantive changes.

(00:09:40)

Motion by Ms. Kathleen Brundage, seconded by Ms. Alexis Mascarinas. The Chair called for dissent, and, none being noted, the motion was deemed passed by unanimous vote of those present.

Moved to approve staff recommendation of Business Items III.A., and to direct the Pool representatives to support at the Advisory Committee and Watermaster Board meetings subject to changes which they deem appropriate.

B. CALCULATION OF EXCESS CASH RESERVES BASED ON OPERATING CASH RESERVE POLICY 4.17

Provide advice and assistance on the calculation of excess cash reserves.

(00:10:06) Mr. Corbin gave a report. A discussion ensued.

C. MEMBER STATUS CHANGES (For Discussion and Possible Action)

1. Any proposed transfer of Safe Yield by a Member.
2. Any transfer of Safe Yield that has actually closed or been completed.
3. Any change in name or corporate identity of a Member (such as results from a merger or filing of a change of name certificate).
4. Any change in the name of a representative or alternate representative of a Member, or a change in e-mail address for either such person.

(00:22:04) Ms. Nelson reported the following representation changes on the Non-Agricultural Pool Committee effective January 1, 2025:

- On November 27, 2024, Mr. Alex Padilla of General Electric Company informed Watermaster staff that Mr. Edward Kolodziej has retired and Ms. Dawn Varacchi-Ives (dawn.varacchi@ge.com) is now the primary representative and he remains the alternate.
- On December 9, 2024 Mr. Scott Starr of California Steel Industries informed Watermaster staff that Ms. Kathleen Brundage is the primary representative and Mr. Erick Jimenez (erick.jimenez@nucor.com) is the alternate.

IV. REPORTS/UPDATES

A. LEGAL COUNSEL

1. January 10, 2025 Court Hearing (Watermaster Motion for Receipt and Filing of GLMP Annual Report; Watermaster Motion to Increase Safe Storage Capacity; Watermaster Motion for Authorization to File Suit)
2. January 24, 2025, Court Hearing (Appropriative Pool Motion for Costs and Fees)
3. Court of Appeal Consolidated Cases No. E080457 and E082127 (City of Ontario appeal re: Fiscal Year 2021-22 and 2022-23 Assessment Packages)
4. Court of Appeal Case No. E080533 (Cities of Chino, Ontario appeal re: Fiscal Year 2022-23 Watermaster budget expenses to support CEQA analysis)

(00:23:38) Mr. Herrema gave a report. A discussion ensued.

B. ENGINEER

1. Safe Yield Reevaluation

(00:27:52) Mr. Malone introduced Mr. Rapp who gave a report.

C. GENERAL MANAGER

1. Fiscal Year 2024/25 Exhibit "G" Physical Solution Transfers
2. Calendar Year 2025 Letters of CBWM Representation
3. Calendar Year 2025 Hearing Officer Panel
4. No Kid Hungry Fundraiser
5. Other

(00:29:46) Mr. Corbin introduced Mr. Yoo who reported on Item 1. Mr. Corbin then gave the remainder of the GM report, indicating that most representative letters had been received and announced that the five 2024 Hearing Officer panel members had been contacted and expressed the desire to resume in 2025. Finally, he thanked those who participated in the year-end No Kid Hungry Fundraiser and indicated that the goal set had been exceeded. A discussion ensued.

V. POOL MEMBER COMMENTS

None

VI. OTHER BUSINESS

None

VII. CONFIDENTIAL SESSION - POSSIBLE ACTION

A Confidential Session may be held during the Pool Committee meeting for the purpose of discussion and possible action.

None

ADJOURNMENT

Chair Geye adjourned the annual Non-Agricultural Pool Committee meeting at 11:37 a.m.

Secretary: _____

Approved: _____

DRAFT MINUTES
CHINO BASIN WATERMASTER
ANNUAL AGRICULTURAL POOL COMMITTEE MEETING
January 9, 2025

The Annual Agricultural Pool Committee meeting was held at the Watermaster offices located at 9641 San Bernardino Road, Rancho Cucamonga, CA, and via Zoom (conference call and web meeting) on January 9, 2025.

AGRICULTURAL POOL COMMITTEE MEMBERS PRESENT AT WATERMASTER

Bob Feenstra, Chair	Dairy
Jeff Pierson, Vice-Chair	Crops
Ruben Llamas	Crops
Christen Miller	County of San Bernardino
John Huitsing	Dairy
Tariq Awan	State of California – CDCR
Imelda Cadigal	State of California – CDCR
Jimmy Medrano	State of California – CDCR

AGRICULTURAL POOL COMMITTEE MEMBERS PRESENT ON ZOOM

Nathan deBoom	Dairy
Henry DeHaan	Dairy
Michael Maeda	State of California, CDCR

AGRICULTURAL POOL LEGAL COUNSEL PRESENT AT WATERMASTER

Tracy Egoscue	Egoscue Law Group, Inc.
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WATERMASTER BOARD MEMBERS PRESENT ON ZOOM

Mike Gardner	Western Municipal Water District
Bob Kuhn	Three Valleys Municipal Water District

WATERMASTER STAFF PRESENT

Todd Corbin	General Manager
Edgar Tellez Foster	Water Resources Mgmt. & Planning Director
Anna Nelson	Director of Administration
Justin Nakano	Water Resources Technical Manager
Frank Yoo	Data Services and Judgment Reporting Mgr.
Daniela Uriarte	Senior Accountant
Ruby Favela Quintero	Executive Assistant
Alonso Jurado	Water Resources Associate
Jordan Garcia	Senior Field Operations Specialist

WATERMASTER CONSULTANTS PRESENT AT WATERMASTER

Andy Malone	West Yost
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WATERMASTER CONSULTANTS PRESENT ON ZOOM

Brad Herrema	Brownstein Hyatt Farber Schreck, LLP
Garrett Rapp	West Yost

OTHERS PRESENT AT WATERMASTER

Paul Hofer	Crops
Richard Rees	WSP USA
Masahiro Tabata	Fuji Natural Foods, Inc.

OTHERS PRESENT ON ZOOM

Lewis Callahan
Gino Filippi
Noah Golden-Krasner

State of California - CDCR
Crops
State of California – DOJ

CALL TO ORDER

Mr. Feenstra called the Agricultural Pool committee meeting to order at 1:33 p.m.

ROLL CALL

(00:00:35) Mr. Tellez Foster conducted the roll call and announced that a quorum was present.

AGENDA – ADDITIONS/REORDER

None

SAFETY MINUTE

(00:04:09) Mr. Corbin gave the Safety Minute and discussed the current winds and wildfires. He suggested taking extra precautions of our surroundings and being mindful and steering clear of downed electrical lines.

I. ANNUAL ELECTIONS (ACTION)

A. CALENDAR YEAR 2025 AGRICULTURAL POOL MEMBERS

According to the Overlying (Agricultural) Pool Rules and Regulations, the Agricultural Pool membership shall consist of not less than nine (9) representatives selected at large by members of the Pool. Pool members will be asked to make any necessary changes to the following list to establish pool membership and alternates during Calendar Year 2025:

2024 Agricultural Pool Members

Dairy: Robert Feenstra
Nathan deBoom
Henry De Haan
John Huitsing
Ron Pietersma

Crops: Jeff Pierson
Ron LaBrucherie, Jr.
Ruben Llamas

State: Tariq Awan
Imelda Cadigal
Jimmy Medrano

County: Christen Miller

2025 Agricultural Pool Members

Dairy: Robert Feenstra
Nathan deBoom
Henry De Haan
John Huitsing

Crops: Jeff Pierson
Paul Hofer
Ruben Llamas

State: Tariq Awan
Imelda Cadigal
Jimmy Medrano

County: Christen Miller

2024 Alternates

Crops: Paul Hofer
Gino Filippi
Dairy: Geoffrey Vanden Heuvel

State: Carol Boyd
Lewis Callahan
Diana Frederick
Noah Golden-Krasner
Gregor Larabee

County: Trevor Leja

2025 Alternates

Crops: Gino Filippi
Ron LaBrucherie, Jr.
Geoffrey Vanden Heuvel

State: Carol Boyd
Lewis Callahan
Noah Golden-Krasner
Michael Maeda

County: Trevor Leja

(00:07:29)

Motion by Mr. Jeff Pierson, seconded by Mr. Jimmy Medrano, and passed by unanimous roll call vote as attached to these minutes.

Moved to approve the 2025 Agricultural Pool Committee membership and alternates, as shown above in I.A.

B. ANNUAL ELECTIONS

Elect the following Calendar Year 2025 Officers of the Pool: Chair, Vice-Chair, Secretary, Treasurer, and Assistant Secretaries and Treasurers as may be appropriate.

Chair	<u>Bob Feenstra</u>
Vice-Chair	<u>Jeff Pierson</u>
Secretary	<u>Watermaster General Manager</u>
Treasurer	<u>John Huitsing</u>

(00:09:28) Ms. Egoscue, the Agricultural Pool Committee’s counsel conducted the annual election of officers.

(00:09:51)

Motion by Mr. Paul Hofer, seconded by Mr. Jimmy Medrano, and by unanimous roll call vote as attached to these minutes. (for Chair and Vice-Chair)

Motion by Mr. Henry DeHaan, seconded by Mr. Paul Hofer, and by unanimous roll call vote as attached to these minutes. (for Secretary and Treasurer)

Moved to approve the Calendar Year 2025 appointment of Agricultural Pool Committee Chair, Vice-Chair, Secretary, and Treasurer as shown above in I.B.

C. ELECTION OF CALENDAR YEAR 2025 ADVISORY COMMITTEE MEMBERS

According to the Agricultural Pool Pooling Plan, the Pool shall designate up to 10 members of the Pool Committee, and their alternates, to serve on the Advisory Committee.

(00:14:19)

Motion by Vice-Chair Jeff Pierson, seconded by Mr. Henry De Haan, and by unanimous roll call vote as attached to these minutes.

Moved to approve the Calendar Year 2025 appointment of the Agricultural Pool Committee members and their alternates to serve on the 2025 Advisory Committee. There are 10 members and 10 alternates who may serve in the place of any member.

2025 Advisory Committee Members are as follows:

- Bob Feenstra
- Jeff Pierson
- Ruben Llamas
- Nathan DeBoom
- Henry DeHaan
- John Huitsing
- Paul Hofer
- Tariq Awan
- Jimmy Medrano
- Imelda Cadigal

2025 Advisory Committee Alternates are as follows:

- Gino Filippi
- Geoffrey Vanden Heuvel
- Ron LaBrucherie, Jr.
- Carol Boyd
- Lewis Callahan
- Michael Maeda
- Noah Golden-Krasner

(00:13:17) The County representatives waived their seats on the Advisory Committee.

D. CALENDAR YEAR 2025 AGRICULTURAL POOL MEMBER APPOINTED TO SERVE AS ADVISORY COMMITTEE OFFICER

Appoint a designated representative to serve as an officer of the Advisory Committee during Calendar Year 2025. According to the rotation sequence established among the Pools, the Agricultural Pool appointee will be filling the position of Second Vice-Chair.

Agricultural Pool Officer (Second Vice-Chair) Appointment to the Advisory Committee:

Jeff Pierson

(00:15:36)

Motion by Mr. Paul Hofer, seconded by Mr. Jimmy Medrano, and by unanimous roll call vote as attached to these minutes.

Moved to approve the Calendar Year 2025 Agricultural Pool Committee member appointed to serve as the Advisory Committee Officer as shown above in I.D.

E. APPOINTMENT OF CALENDAR YEAR 2025 POOL REPRESENTATION ON WATERMASTER BOARD

According to the Board rotation schedule filed with the Court in 2000 and updated on November 17, 2015, for calendar year 2024, the Agricultural Pool is to appoint two (2) representatives and alternate(s), one State and one Dairy seat, to serve on the Board for the Calendar Year.

Member: Jeff Pierson Alternate: Bob Feenstra

Member: Jimmy Medrano Alternate: Lewis Callahan

(00:17:08)

Motion by Mr. Paul Hofer, seconded by Mr. Ruben Llamas, and by unanimous roll call vote as attached to these minutes.

Moved to approve the Calendar Year 2025 Agricultural Pool Committee members and alternates appointed to serve on the Watermaster Board as shown above in I.E., allowing the alternates to serve for either position as needed.

II. CONSENT CALENDAR

A. MINUTES

Approve as presented:

1. Minutes of the Agricultural Pool Committee Meeting held November 14, 2024

B. FINANCIAL REPORTS

Receive and file as presented:

Monthly Financial Reports for the Reporting Periods Ended October and November 2024

C. CHINO BASIN WATERMASTER 2025 INVESTMENT POLICY – RESOLUTION NO. 2025-01

Provide advice and assistance on the Watermaster investment policy and corresponding Resolution 2025-01.

(00:29:39)

Motion by Vice-Chair Jeff Pierson, seconded by Ms. Christen Miller, and passed by unanimous roll call vote as attached to these minutes.

Moved to approve the Consent Calendar as presented.

III. BUSINESS ITEMS

A. CHINO BASIN WATERMASTER 47TH ANNUAL REPORT (FISCAL YEAR 2023/24)

Recommend to the Advisory Committee to recommend to the Watermaster Board to adopt the 47th Annual Report, along with filing a copy with the Court, subject to any necessary non-substantive changes.

(00:41:52)

Motion by Vice-Chair Jeff Pierson, seconded by Mr. Jimmy Medrano, and passed by unanimous roll call vote as attached to these minutes.

Moved to approve the Business Item III.A. as presented.

B. CALCULATION OF EXCESS CASH RESERVES BASED ON OPERATING CASH RESERVE POLICY 4.17

Provide advice and assistance on the calculation of excess cash reserves.

(00:43:50) Mr. Corbin gave a report and indicated that the item will be brought back next month for action to allow the parties to hold the RIPComm meeting to further discuss how they would like excess cash reserves to be handled.

C. OLD BUSINESS

None

IV. REPORTS/UPDATES

A. LEGAL COUNSEL

1. January 10, 2025 Court Hearing (Watermaster Motion for Receipt and Filing of GLMP Annual Report; Watermaster Motion to Increase Safe Storage Capacity; Watermaster Motion for Authorization to File Suit)
2. January 24, 2025, Court Hearing (Appropriative Pool Motion for Costs and Fees)
3. Court of Appeal Consolidated Cases No. E080457 and E082127 (City of Ontario appeal re: Fiscal Year 2021-22 and 2022-23 Assessment Packages)
4. Court of Appeal Case No. E080533 (Cities of Chino, Ontario appeal re: Fiscal Year 2022-23 Watermaster budget expenses to support CEQA analysis)

(01:11:57) Mr. Herrema gave a report.

B. ENGINEER

1. Safe Yield Reevaluation

(00:58:05) Mr. Malone introduced Mr. Rapp who gave a report. A discussion ensued.

C. GENERAL MANAGER

1. Fiscal Year 2024/25 Exhibit "G" Physical Solution Transfers
2. Calendar Year 2025 Letters of CBWM Representation
3. Calendar Year 2025 Hearing Officer Panel
4. No Kid Hungry Fundraiser
5. Other

(01:16:37) Mr. Corbin invited Mr. Yoo to report on Item 1. He then continued with the remainder of the GM Report and announced that most representative letters had been received and that the five 2024 Hearing Officer Panel members had been contacted and expressed the desire to resume in 2025. Finally, he thanked those who participated in the year-end No Kid Hungry Fundraiser and indicated that the goal set had been exceeded. A discussion ensued.

V. POOL MEMBER COMMENTS

(01:19:00) The Pool discussed the No Kid Hungry fundraiser.

VI. OTHER BUSINESS

(01:25:24) The Chair reminded members to turn in their stipend forms. He also recognized the new attendee, Mr. Masahiro Tabata, who was in attendance. A discussion ensued.

VII. CONFIDENTIAL SESSION – POSSIBLE ACTION

A Confidential Session may be held during the Pool Committee meeting for the purpose of discussion and possible action.

None

ADJOURNMENT

Chair Feenstra adjourned the annual Agricultural Pool Committee meeting at 3:12 p.m.

Secretary: _____

Approved: _____

Attachments:

1. 20250109 Roll Call Vote Outcome for Annual Elections I.A.
2. 20250109 Roll Call Vote Outcome for Annual Elections I.B.
3. 20250109 Roll Call Vote Outcome for Annual Elections I.C.
4. 20250109 Roll Call Vote Outcome for Annual Elections I.D.
5. 20250109 Roll Call Vote Outcome for Annual Elections I.E.
6. 20250109 Roll Call Vote Outcome for Consent Calendar II.A.-C.
7. 20250109 Roll Call Vote Outcome for Business Item III.A.

ATTACHEMENT 1

20250109 Roll Call Vote Outcome

Member	Alternate	Annual Elections I.A.
Hofer, Paul		Yes
Pierson, Jeff, Vice-Chair		Yes
Llamas, Ruben		Yes
deBoom, Nathan*		Yes
DeHaan, Henry*		Yes
Huitsing, John		Yes
Miller, Christen		Yes
Awan, Tariq		Yes
Cadigal, Imelda		Yes
Medrano, Jimmy		Yes
Feenstra, Bob - Chair		Yes
	OUTCOME:	Passed Unanimously

*Participated via Zoom

ATTACHMENT 2

20250109 Roll Call Vote Outcome

Member	Alternate	Annual Elections I.B.
Hofer, Paul		Yes
Pierson, Jeff, Vice-Chair		Yes
Llamas, Ruben		Yes
deBoom, Nathan*		Yes
DeHaan, Henry*		Yes
Huitsing, John		Yes
Miller, Christen		Yes
Awan, Tariq		Yes
Cadigal, Imelda		Yes
Medrano, Jimmy		Yes
Feenstra, Bob - Chair		Yes
	OUTCOME:	Passed Unanimously

*Participated via Zoom

ATTACHMENT 3

20250109 Roll Call Vote Outcome

Member	Alternate	Annual Elections I.C.
Hofer, Paul		Yes
Pierson, Jeff, Vice-Chair		Yes
Llamas, Ruben		Yes
deBoom, Nathan*		Yes
DeHaan, Henry*		Yes
Huitsing, John		Yes
Miller, Christen		Yes
Awan, Tariq		Yes
Cadigal, Imelda		Yes
Medrano, Jimmy		Yes
Feenstra, Bob - Chair		Yes
	OUTCOME:	Passed Unanimously

*Participated via Zoom

ATTACHMENT 4

20250109 Roll Call Vote Outcome

Member	Alternate	Annual Elections I.D.
Hofer, Paul		Yes
Pierson, Jeff, Vice-Chair		Yes
Llamas, Ruben		Yes
deBoom, Nathan*		Yes
DeHaan, Henry*		Yes
Huitsing, John		Yes
Miller, Christen		Yes
Awan, Tariq		Yes
Cadigal, Imelda		Yes
Medrano, Jimmy		Yes
Feenstra, Bob - Chair		Yes
	OUTCOME:	Passed Unanimously

*Participated via Zoom

ATTACHMENT 5

20250109 Roll Call Vote Outcome

Member	Alternate	Annual Elections I.E.
Hofer, Paul		Yes
Pierson, Jeff, Vice-Chair		Yes
Llamas, Ruben		Yes
deBoom, Nathan*		Yes
DeHaan, Henry*		Yes
Huitsing, John		Yes
Miller, Christen		Yes
Awan, Tariq		Yes
Cadigal, Imelda		Yes
Medrano, Jimmy		Yes
Feenstra, Bob - Chair		Yes
	OUTCOME:	Passed Unanimously

*Participated via Zoom

ATTACHMENT 6

20250109 Roll Call Vote Outcome

Member	Alternate	Business Item II.A. - C.
Hofer, Paul		Yes
Pierson, Jeff, Vice-Chair		Yes
Llamas, Ruben		Yes
deBoom, Nathan*		Yes
DeHaan, Henry*		Yes
Huitsing, John		Yes
Miller, Christen		Yes
Awan, Tariq		Yes
Cadigal, Imelda		Yes
Medrano, Jimmy		Yes
Feenstra, Bob - Chair		Yes
	OUTCOME:	Passed Unanimously

*Participated via Zoom

ATTACHMENT 7

20250109 Roll Call Vote Outcome

Member	Alternate	Business Item III.A.
Hofer, Paul		Yes
Pierson, Jeff, Vice-Chair		Yes
Llamas, Ruben		Yes
deBoom, Nathan*		Yes
DeHaan, Henry*		Yes
Huitsing, John		Yes
Miller, Christen		Yes
Awan, Tariq		Yes
Cadigal, Imelda		Yes
Medrano, Jimmy		Yes
Feenstra, Bob - Chair		Yes
	OUTCOME:	Passed Unanimously

*Participated via Zoom



CHINO BASIN WATERMASTER

9641 San Bernardino Road, Rancho Cucamonga, CA 91730
909.484.3888 www.cbwm.org

STAFF REPORT

DATE: February 2025
TO: Watermaster Committees & Board
SUBJECT: Monthly Financial Reports (For the Reporting Period Ended December 31, 2024) (Consent Calendar Item I.B.)

Issue: Record of Monthly Financial Reports for the reporting period ended December 31, 2024 [Normal Course of Business]

Recommendation: Receive and file Monthly Financial Reports for the reporting period ended December 31, 2024 as presented.

Financial Impact: None

ACTIONS:

Appropriative Pool – February 13, 2025 [Recommended]: Receive and file.
Non-Agricultural Pool – February 13, 2025 [Recommended]: Receive and file.
Agricultural Pool – February 13, 2025 [Recommended]: Receive and file.
Advisory Committee – February 20, 2025 [Recommended]: Receive and file.
Watermaster Board – February 27, 2025 [Recommended]: Receive and file.

BACKGROUND

A monthly reporting packet is provided to keep all members apprised of Watermaster revenues, expenditures, and other financial activity. Monthly reports include the following:

1. Cash Disbursements – Summarized report of all payments made during the reporting month.
2. Credit Card Expense Detail – Detail report of all credit card activity during the reporting month.
3. Combining Schedule of Revenues, Expenses & Changes in Net Assets – Detail report of all revenue and expense activity for the fiscal YTD, summarized by pool category.
4. Treasurer’s Report – Summary of Watermaster investments holdings and anticipated earnings as of month end.
5. Budget to Actual Report – Detail report of actual revenue and expense activity, shown for reporting month and YTD, comparatively to the adopted budget.
6. Monthly Variance Report & Supplemental Schedules – Supporting schedule providing explanation for major budget variances. Also provides several additional tables detailing pool fund balance, salaries expense, legal expense, and engineering expense.

DISCUSSION

Detailed explanations of major variances and other additional information can be found on the “Monthly Variance Report & Supplemental Schedules.”

Watermaster staff will provide additional explanations or respond to any questions on these reports.

ATTACHMENT

1. Monthly Financial Reports (December 31, 2024)



**Chino Basin Watermaster
Cash Disbursements
December 2024**

Date	Number	Vendor Name	Description	Amount
12/03/2024	ACH12/3/24	PUBLIC EMPLOYEES' RETIREMENT SYSTEM	Annual Unfunded Accrued Liability-Plan 3299	\$ (12,164.17)
12/03/2024	ACH12/3/24	PUBLIC EMPLOYEES' RETIREMENT SYSTEM	Annual Unfunded Accrued Liability-Plan 27239	(172.92)
12/03/2024	ACH12/3/24	CALPERS	December Medical Insurance Premiums	(16,106.08)
12/04/2024	25186	CUBICLE AND OFFICE, LLC.	Existing cubicle reconfiguration	(3,041.68)
12/06/2024	25187	ACWA JOINT POWERS INSURANCE AUTHORITY	January life insurance	(275.36)
12/06/2024	25188	APPLEONE	Temporary employment services	(1,475.39)
12/06/2024	25189	BOWCOCK, ROBERT		(1,125.00)
12/06/2024	25190	BURRTEC WASTE INDUSTRIES, INC.	Utilities: Waste	(168.62)
12/06/2024	25191	CLARK PEST CONTROL	November pest control services	(100.00)
12/06/2024	25192	CUCAMONGA VALLEY WATER DISTRICT	December lease and backpay for October/November (CPI increase)	(12,254.73)
12/06/2024	25193	CURATALO, JAMES		(750.00)
12/06/2024	25194	DE BOOM, NATHAN		(125.00)
12/06/2024	25195	DE HAAN, HENRY		(250.00)
12/06/2024	25196	EGOSCUE LAW GROUP, INC.	November OAP legal services	(17,100.00)
12/06/2024	25197	FILIPPI, GINO		(250.00)
12/06/2024	25198	FRONTIER COMMUNICATIONS	Landline connection for Bay Alarm system	(153.53)
12/06/2024	25199	GEYE, BRIAN		(750.00)
12/06/2024	25200	GRAINGER	Traffic sign and stand	(496.85)
12/06/2024	25201	PITNEY BOWES INC.	Red ink cartridge refill	(118.01)
12/06/2024	25202	SAN BERNARDINO COUNTY - DEPT. AIRPORTS	December rent for extensometer site	(172.00)
12/06/2024	25203	SPECTRUM ENTERPRISE	December internet services	(1,159.83)
12/06/2024	25204	STANDARD INSURANCE CO.	November life and disability coverage	(988.75)
12/06/2024	25205	STATE COMPENSATION INSURANCE FUND	FY 25 worker's compensation insurance	(2,264.91)
12/06/2024	25206	UNION 76	November fuel purchases	(175.84)
12/06/2024	25207	URIARTE, DANIELA	Reimbursement: CalPERS Educational Forum mileage	(148.74)
12/06/2024	25208	VANGUARD CLEANING SYSTEMS	December janitorial service	(1,000.00)
12/06/2024	25209	VELTO, BILL		(375.00)
12/13/2024	ACH12/13/24	PUBLIC EMPLOYEES' RETIREMENT SYSTEM	Annual Unfunded Accrued Liability-Plan 3299	(12,164.17)
12/13/2024	ACH12/13/24	PUBLIC EMPLOYEES' RETIREMENT SYSTEM	Annual Unfunded Accrued Liability-Plan 27239	(172.92)
12/13/2024	25210	APPLEONE	Temporary employment services	(1,910.56)
12/13/2024	25211	BAY ALARM COMPANY	Quarterly monitoring service	(189.24)
12/13/2024	25212	BROWNSTEIN HYATT FARBER SCHRECK	October legal services	(112,961.89)
12/13/2024	25213	CALIFORNIA BANK & TRUST	Account ending 6198 - See detail attached	(6,899.97)
12/13/2024	25214	CHEF DAVE'S CATERING & EVENT SERVICES	Board meeting catering services	(875.45)
12/13/2024	25215	CORELOGIC INFORMATION SOLUTIONS	November geographic package services	(125.00)
12/13/2024	25216	KUHN, BOB		(250.00)
12/13/2024	25217	PIERSON, JEFFREY		(4,125.00)
12/13/2024	25218	READY REFRESH	Office water dispenser lease	(130.02)
12/13/2024	25219	SOUTHERN CA EDISON	Utilities: Electric	(1,236.22)
12/13/2024	25220	THRIVING EMPLOYER	Legal personnel matter services	(4,950.00)
12/13/2024	25221	WEST YOST	October engineering services	(215,377.94)
12/13/2024	25222	INLAND EMPIRE UTILITIES AGENCY	FY 23/24 and 24/25 Recharge water program debt service	(955,086.00)
12/18/2024	25223	C.J. BROWN & COMPANY, CPAs	FY 24 Audit services	(3,300.00)
12/18/2024	25224	CUBICLE AND OFFICE, LLC.	Existing cubicle reconfiguration	(480.01)
12/18/2024	25225	CUCAMONGA VALLEY WATER DISTRICT	January lease	(11,902.91)
12/18/2024	25226	GREAT AMERICA LEASING CORP.	November copy machine lease	(1,668.94)
12/18/2024	25227	JURADO, ALONSO	Reimbursement: Groundwater Week Conference lodging and meals	(249.83)
12/18/2024	25228	LEGAL SHIELD	December employee paid legal insurance	(119.55)
12/18/2024	25229	NAKANO, JUSTIN	Reimbursement: Groundwater Week Conference lodging and meals	(305.05)
12/18/2024	25230	PITNEY BOWES INC.	Red ink cartridge refill	(118.01)
12/18/2024	25231	RAUCH COMMUNICATION CONSULTANTS, INC.	Annual report services	(6,412.50)
12/18/2024	25232	UNITED HEALTHCARE	January dental insurance coverage	(1,370.78)
12/18/2024	25233	VERIZON WIRELESS	Internet services for Field Ops tablets	(277.17)
12/18/2024	25234	WELL TEC SERVICES	Meter installations and onsite calibrations	(80,812.50)
12/19/2024	25235	VC3, INC.	December IT services	(1,811.39)
12/19/2024	25236	WEST YOST	November engineering services	(175,686.48)
12/23/2024	25237	CUCAMONGA VALLEY WATER DISTRICT - UTILITY	Utilities: Water	(359.09)
12/23/2024	25238	GARCIA, JORDAN	Reimbursement: Photography supplies	(2,618.30)
12/23/2024	25239	PITNEY BOWES GLOBAL FINANCIAL SERVICES	Postage refill	(507.00)
12/23/2024	25240	READY REFRESH	Office water dispenser cleaning	(159.98)
12/23/2024	25241	VERIZON WIRELESS	Internet services and mobile broadband unlimited	(38.01)
12/23/2024	25242	FAVELA QUINTERO, RUBY	Reimbursement: CAP Certification tuition, materials, and Canva	(619.00)
12/23/2024	25243	LEWIS BRISBOIS BISGAARD & SMITH LLP	November ONAP legal services	(1,815.00)
12/23/2024	25244	LINDE GAS & EQUIPMENT INC.	Groundwater level monitoring equipment	(61.95)
12/23/2024	25245	THREE VALLEYS MUNICIPAL WATER DIST	Leadership breakfast	(140.00)
Total for Month				\$ (1,680,450.24)



Chino Basin Watermaster Credit Card Expense Detail December 2024

Date	Number	Description	Expense Account	Amount
12/13/2024	25213	CALIFORNIA BANK & TRUST		
		Hyatt Palm Springs - ESRI Conference - Lodging - A. Jurado	6191 · Conferences - General	(480.78)
		Amazon - Amazon Web Services - October 2024	6054 · Computer Software	(149.38)
		Microsoft Software - Mapping and visualization software subscription - Oct 2024	6054 · Computer Software	(15.00)
		Microsoft Software - Mapping and visualization software subscription - Nov 2024	6054 · Computer Software	(15.00)
		REV Subscription - Speech to text transcription services	6112 · Subscriptions/Publications	(29.99)
		Southern CA Water Coalition Annual Dinner - T. Corbin	6191 · Conferences - General	(325.00)
		Staples - USB mouse	6031.7 · General Office Supplies	(23.69)
		Flo's Coffee Shop - Breakfast meeting - T. Corbin, M. Zvirbulis	6141.1 · Meeting Supplies	(48.76)
		Molly's Souper Restaurant - Breakfast meeting - T. Corbin, C. Diggs	6141.1 · Meeting Supplies	(36.78)
		Town and Country - CalPERS Ed Forum - Lodging - A. Nelson	6191 · Conferences - General	(567.29)
		Town and Country - CalPERS Ed Forum - Lodging - D. Uriarte	6191 · Conferences - General	(627.29)
		Amazon - Lithium batteries	6031.7 · General Office Supplies	(6.31)
		Amazon - External hard drive	6055 · Computer Hardware	(183.16)
		Amazon - First aid supplies	6031.7 · General Office Supplies	(47.79)
		Amazon - Postcards	6031.7 · General Office Supplies	(44.58)
		Bamboo HR - HRIS and Timekeeping System	6061.2 · HRIS System	(227.59)
		Amazon - Misc. office supplies	6031.7 · General Office Supplies	(181.75)
		BlueHost - Monthly Software Renewal - Standard VPN Server with cPanel	6054 · Computer Software	(91.99)
		Corky's Kitchen and Bakery - Staff meeting pies	6141.1 · Meeting Supplies	(39.27)
		Transit Talent - Administrative Analyst job posting	6112 · Subscriptions/Publications	(175.00)
		BC Water Jobs - Administrative Analyst job posting	6112 · Subscriptions/Publications	(200.00)
		Government Jobs - Administrative Analyst job posting	6112 · Subscriptions/Publications	(199.00)
		CSMFO - NEO Gov. - Administrative Analyst job posting	6112 · Subscriptions/Publications	(150.00)
		Zoom Video Communications - Annual Subscription - 11/16/24-11/15/25	6054 · Computer Software	(479.70)
		Intuit - QuickBooks Enterprise Silver Edition - Subscription renewal	6054 · Computer Software	(2,241.72)
		Amazon - Dual dash cam front rear camera	6177 · Vehicle Repairs & Maintenance	(237.02)
		Amazon - Magnetic pins and office chair mat	6031.7 · General Office Supplies	(76.13)
Total for Month				\$ (6,899.97)



Chino Basin Watermaster

Combining Schedule of Revenues, Expenses & Changes in Net Assets

For the Period of July 1, 2024 through December 31, 2024

(Unaudited)

	JUDGMENT ADMIN.	OPTIMUM BASIN MGMT.	TOTAL JUDGMENT ADMIN & OBMP	POOL ADMINISTRATION & SPECIAL PROJECTS			GROUND WATER REPLENISH.	GRAND TOTALS	ADOPTED BUDGET 2024-2025 WITH CARRYOVER
				AP POOL	OAP POOL	ONAP POOL			
Administrative Revenues:									
Administrative Assessments	\$ 5,621,503	\$ 4,212,652	\$ 9,834,155	\$ 67,702	\$ -	\$ 31,000	\$ -	\$ 9,932,857	\$ 9,833,780
Interest Revenue	-	195,277	195,277	9,900	31,770	1,513	3,406	241,867	478,500
Groundwater Replenishment	-	-	-	-	-	-	(87,377)	(87,377)	-
Mutual Agency Project Revenue	191,073	-	191,073	-	-	-	-	191,073	191,070
Miscellaneous Income	1,468	-	1,468	-	-	-	-	1,468	-
Total Administrative Revenues	5,814,043	4,407,929	10,221,972	77,602	31,770	32,513	(83,970)	10,279,887	10,503,350
Administrative & Project Expenditures:									
Watermaster Administration	1,631,181	-	1,631,181	-	-	-	-	1,631,181	2,528,540
Watermaster Board-Advisory Committee	131,891	-	131,891	-	-	-	-	131,891	422,420
Optimum Basin Mgmt Administration	-	327,986	327,986	-	-	-	-	327,986	1,437,940
OBMP Project Costs	-	1,558,902	1,558,902	-	-	-	-	1,558,902	4,971,020
Pool Legal Services	-	-	-	74,269	61,550	3,124	-	138,943	-
Pool Meeting Compensation	-	-	-	-	10,125	2,250	-	12,375	-
Pool Special Projects	-	-	-	-	9,454	-	-	9,454	-
Pool Administration	-	-	-	-	-	-	-	-	370,660
Debt Service	-	955,086	955,086	-	-	-	-	955,086	772,770
Agricultural Expense Transfer ¹	-	-	-	81,129	(81,129)	-	-	-	-
Replenishment Water Assessments	-	-	-	-	-	-	54,425	54,425	180,234
Total Administrative Expenses	1,763,071	2,841,974	4,605,045	155,398	-	5,374	54,425	4,820,242	10,683,584
Net Ordinary Income	4,050,972	1,565,955	5,616,927	(77,796)	31,770	27,139	(138,395)	5,459,645	(180,234)
Other Income/(Expense)									
Refund-Recharge Debt Service	-	-	-	-	-	-	-	-	-
Carryover Budget*	-	-	-	-	-	-	-	-	454,875
Net Other Income/(Expense)	-	-	-	-	-	-	-	-	454,875
Net Transfers To/(From) Reserves	\$ 4,050,972	\$ 1,565,955	\$ 5,616,927	\$ (77,796)	\$ 31,770	\$ 27,139	\$ (138,395)	\$ 5,459,645	\$ 274,640
Net Assets, July 1, 2024			8,794,214	555,405	1,404,964	65,733	180,234	11,000,551	
Refund-Excess Operating Reserves			-					-	
Net Assets, End of Period			14,411,141	477,609	1,436,735	92,873	41,839	16,460,196	
Pool Assessments Outstanding				(154,017)	(586,852)	(1,009)			
Pool Fund Balance				\$ 323,592	\$ 849,882	\$ 91,864			

¹ Fund balance transfer as agreed to in the Peace Agreement.

*Carryover budget will be updated once the refund for excess operating reserves has been finalized.



Chino Basin Watermaster

Treasurer's Report

December 2024

	Type	Monthly Yield	Cost	Market	% Total
Cash & Investments					
Local Agency Investment Fund (LAIF) *	Investment	4.43%	\$ 651,003	\$ 650,757	4.5%
CA CLASS Prime Fund **	Investment	4.64%	11,484,074	\$ 11,484,220	78.9%
Bank of America	Checking		2,417,920	2,417,920	16.6%
Bank of America	Payroll		-	-	0.0%
Total Cash & Investments			\$ 14,552,998	\$ 14,552,898	100.0%

* The LAIF Market Value factor is updated quarterly in September, December, March, and June.

** The CLASS Prime Fund Net Asset Value factor is updated monthly.

Certification

I certify that (1) all investment actions executed since the last report have been made in full compliance with Chino Basin Watermaster's Investment Policy, and (2) Funds on hand are sufficient to meet all foreseen and planned administrative and project expenditures for the next six months.

Anna Nelson, Director of Administration

Prepared By:

Daniela Uriarte, Senior Accountant



Chino Basin Watermaster

Budget to Actual

For the Period July 1, 2024 to December 31, 2024

(Unaudited)

	December 2024	YTD Actual	FY 25 Adopted Budget with Carryover	\$ Over / (Under) Budget	% of Budget
1 Administration Revenue					
2 Local Agency Subsidies	\$ -	\$ 191,073	\$ 191,070	\$ 3	100%
3 Admin Assessments-Appropriative Pool	-	9,497,193	9,521,030	(23,837)	100%
4 Admin Assessments-Non-Ag Pool	-	336,962	312,750	24,212	108%
5 Total Administration Revenue	-	10,025,228	10,024,850	378	100%
6 Other Revenue					
7 Appropriative Pool-Replenishment	-	(103,383)	-	(103,383)	N/A
8 Non-Ag Pool-Replenishment	-	16,006	-	16,006	N/A
9 Interest Income	29,441	195,277	478,500	(283,223)	41%
10 Miscellaneous Income	-	1,468	-	1,468	N/A
11 Carryover Budget	-	-	454,875	(454,875)	0%
12 Total Other Revenue	29,441	109,367	933,375	(824,007)	12%
13 Total Revenue	29,441	10,134,595	10,958,225	(823,629)	92%
14 Judgment Administration Expense					
15 Judgment Administration	29,479	245,679	721,010	(475,331)	34%
16 Admin. Salary/Benefit Costs	127,608	655,366	1,032,120	(376,754)	63%
17 Office Building Expense	33,293	129,510	234,470	(104,960)	55%
18 Office Supplies & Equip.	2,257	15,651	46,760	(31,109)	33%
19 Postage & Printing Costs	2,680	11,989	32,950	(20,961)	36%
20 Information Services	8,401	51,427	232,530	(181,103)	22%
21 Contract Services	6,968	28,366	111,460	(83,094)	25%
22 Watermaster Legal Services	-	407,384	414,060	(6,676)	98%
23 Insurance	-	38,572	50,950	(12,378)	76%
24 Dues and Subscriptions	730	13,651	25,900	(12,249)	53%
25 Watermaster Administrative Expenses	3,677	6,147	9,630	(3,483)	64%
26 Field Supplies	-	1,035	3,200	(2,165)	32%
27 Travel & Transportation	1,980	77,691	104,960	(27,269)	74%
28 Training, Conferences, Seminars	1,710	13,095	49,370	(36,275)	27%
29 Advisory Committee Expenses	-	23,816	134,130	(110,314)	18%
30 Watermaster Board Expenses	3,370	108,075	288,290	(180,215)	37%
31 ONAP - WM & Administration	244	19,564	120,940	(101,376)	16%
32 OAP - WM & Administration	524	27,444	124,220	(96,776)	22%
33 Appropriative Pool- WM & Administration	3,203	60,890	125,500	(64,610)	49%
34 Allocated G&A Expenditures	(17,459)	(172,282)	(540,830)	368,548	32%
35 Total Judgment Administration Expense	208,666	1,763,071	3,321,620	(1,558,549)	53%
36 Optimum Basin Management Plan (OBMP)					
37 Optimum Basin Management Plan	41,235	327,986	1,437,940	(1,109,954)	23%
38 Groundwater Level Monitoring	30,566	238,223	585,050	(346,827)	41%
39 Program Element (PE)2- Comp Recharge	27,634	167,531	1,774,300	(1,606,769)	9%
40 PE3&5-Water Supply/Desalte	14,124	22,471	122,010	(99,539)	18%
41 PE4- Management Plan	9,422	228,075	412,400	(184,325)	55%
42 PE6&7-CoopEfforts/SaltMgmt	139,472	471,035	669,380	(198,345)	70%
43 PE8&9-StorageMgmt/Conj Use	29,060	259,285	867,050	(607,765)	30%
44 Recharge Improvements	955,086	955,086	772,770	182,316	124%
45 Administration Expenses Allocated-OBMP	3,120	57,791	232,750	(174,959)	25%
46 Administration Expenses Allocated-PE 1-9	14,339	114,491	308,080	(193,589)	37%
47 Total OBMP Expense	1,264,058	2,841,974	7,181,730	(4,339,756)	40%
48 Other Expense					
49 Groundwater Replenishment	-	54,425	180,234	(125,810)	30%
50 Other Expenses	-	-	-	-	N/A
51 Total Other Expense	-	54,425	180,234	(125,810)	30%
52 Total Expenses	1,472,723	4,659,470	10,683,584	(6,024,114)	44%
53 Increase / (Decrease) to Reserves	\$ (1,443,282)	\$ 5,475,125	\$ 274,640	\$ 5,200,485	



Chino Basin Watermaster

Monthly Variance Report & Supplemental Schedules

For the period July 1, 2024 to December 31, 2024

(Unaudited)

Budget to Actual

The Budget to Actual report summarizes the operating and non-operating revenues and expenses of Chino Basin Watermaster for the fiscal year-to-date (YTD). Columns are included for current monthly and YTD activity shown comparatively to the FY 25 adopted budget. The final two columns indicate the amount over or under budget, and the YTD percentage of total budget used. As of December 31st, the target budget percentage is generally 50%.

Revenues

Lines 1-5 Administration Revenue – Includes local agency subsidies and administrative assessment for the Appropriative, Agricultural and Non-Agricultural Pools. Below is a summary of notable account variances at month end:

- Line 2 Local Agency Subsidies includes the annual Dy Year Yield (DYY) administrative fee received. This account is at 100% of budget due to the timing of payment.
- Line 3-4 Administrative Assessments for the Appropriative and Non-Agricultural Pools include annual assessment invoices issued in November of each year. The Non-Agricultural Pool line is over budget due to changes in actual versus projected production.

Lines 6-12 Other Revenue – Includes Pool replenishment assessments, interest income, miscellaneous income, and carryover budget from prior years.

Expenses

Lines 14-35 Judgment Administration Expense – Includes Watermaster general administrative expenses, contract services, insurance, office and other administrative expenses. Below is a summary of notable account variances at month end:

- Line 16 Admin Salary/Benefit Costs includes wages and benefits for Watermaster administrative staff. The account is at 63% of budget due to vacation and severance payouts done in July.
- Line 22 Watermaster Legal Services includes outside legal counsel expenses. The account is at 98% of budget due to personnel matters.
- Line 23 Insurance includes general liability insurance, directors' and officers' liability, municipalities coverage, environmental pollution liability and other various insurance policies. The account is at 76% of budget due to the timing of policy renewals.
- Line 25 Watermaster Administrative Expenses include expenses for meetings, supplies, lunch meetings, and other various expenses. The account is at 64% of budget due photography supplies purchased in December.
- Line 27 Travel & Transportation includes travel and transportation costs related to Watermaster business, not related to conferences and seminars, vehicle fuel, repairs and maintenance, and vehicle purchases. The account is at 74% of budget due to the timing of the new field vehicle purchase.

Lines 36-47 Optimum Basin Management Plan (OBMP) Expense – Includes legal, engineering, groundwater level monitoring, allocated administrative expenses, and other expenses.

Lines 48-51 Other Expense – Includes groundwater replenishment, settlement expenses, and various refunds as appropriate.



Chino Basin Watermaster

Monthly Variance Report & Supplemental Schedules

For the period July 1, 2024 to December 31, 2024

(Unaudited)

Pool Services Fund Accounting

Each Pool has a fund account created to pay their own legal service invoices. The legal services invoices are funded and paid using the fund accounts (8467 for the Overlying Agricultural Pool (OAP), 8567 for the Overlying Non-Agricultural Pool (ONAP), and 8367 for the Appropriate Pool (AP)). Along with the legal services fund account for the OAP (8467), the OAP also has two other fund accounts for Ag Pool Meeting Attendance expenses (8470), and Special Projects expenses (8471). The ONAP also has a meeting compensation fund account (8511). Additionally, the OAP has a reserve fund that is held by Watermaster and spent at the direction of the OAP. The AP also has account 8368 relating to the Tom Harder contract. These fund accounts are replenished at the direction of each Pool, and the legal service invoices are approved by the Pool leadership and when paid by Watermaster, are deducted from the existing fund account balances. If the fund account for any pool reaches zero, no further payments can be paid from the fund and a replenishment action must be initiated by the Pool.

The following tables detail the fund balance accounts as of December 31, 2024 (continued next page):

Fund Balance For Non-Agricultural Pool Account 8567 - Legal Services		Fund Balance For Appropriate Pool Account 8367 - Legal Services	
Beginning Balance July 1, 2024:	\$ 63,483.09	Beginning Balance July 1, 2024:	\$ (9,472.87)
Additions:		Additions:	
Interest Earnings	1,513.48	Interest Earnings	9,900.42
Payments received on ONAP Assessment invoices issued 11/26/24	24,186.29		
Subtotal Additions:	25,699.77	Subtotal Additions:	9,900.42
Reductions:		Reductions:	
Invoices paid July 2024 - December 2024	(3,124.00)	Invoices paid July 2024 - December 2024	(74,269.38)
Subtotal Reductions:	(3,124.00)	Subtotal Reductions:	(74,269.38)
Available Fund Balance as of Dec. 31, 2024	\$ 86,058.86	Available Fund Balance as of Dec. 31, 2024	\$ (73,841.83)

Fund Balance For Non-Agricultural Pool Account 8511 - Meeting Compensation		Fund Balance For Appropriate Pool Account 8368 - Tom Harder Contract	
Beginning Balance July 1, 2024:	\$ 2,250.00	Beginning Balance July 1, 2024:	\$ 20,577.61
Additions:		Additions:	
Payments received on ONAP Assessment invoices issued 11/26/24	5,804.71		
Subtotal Additions:	5,804.71	Subtotal Additions:	-
Reductions:		Reductions:	
Compensation paid July 2024 - December 2024	(2,250.00)	Invoices paid July 2024 - December 2024	-
Subtotal Reductions:	(2,250.00)	Subtotal Reductions:	-
Available Fund Balance as of Dec. 31, 2024	\$ 5,804.71	Available Fund Balance as of Dec. 31, 2024	\$ 20,577.61



Chino Basin Watermaster

Monthly Variance Report & Supplemental Schedules

For the period July 1, 2024 to December 31, 2024

(Unaudited)

Pool Services Fund Accounting – Cont.

**Fund Balance for Agricultural Pool
Account 8467 - Legal Services (Held by AP)**

Beginning Balance July 1, 2024*:	\$ 388,647.51
Reductions:	
Invoices paid July 2024 - December 2024	(61,550.00)
Subtotal Reductions:	<u>(61,550.00)</u>
Available Fund Balance as of Dec. 31, 2024	<u>\$ 327,097.51</u>

*Balance includes payments received totaling \$262,832.38 for Settlement Agreement outstanding invoices issued Apr. 15, 2022 and Jun. 17, 2022.

**Agricultural Pool Reserve Funds
As shown on the Combining Schedules**

Beginning Balance July 1, 2024*:	\$ 818,112.17
Additions:	
YTD Interest earned on Ag Pool Funds FY 25	31,770.22
Transfer of Funds from AP to Special Fund for Legal Service Invoices	61,550.00
Total Additions:	<u>93,320.22</u>
Reductions:	
Legal service invoices paid July 2024 - December 2024	(61,550.00)
Subtotal Reductions:	<u>(61,550.00)</u>
Agricultural Pool Reserve Funds Balance as of Dec. 31, 2024:	<u>\$ 849,882.39</u>

*Balance includes payments of \$102,245.10 and \$42,025.61 received in FY 24 for outstanding invoices issued Sep. 9, 2022 and Apr. 20, 2023 for Ag Pool legal services, respectively.

**Fund Balance For Agricultural Pool
Account 8470 - Meeting Compensation (Held by AP)**

Beginning Balance July 1, 2024:	\$ 17,694.65
Reductions:	
Compensation paid July 2024 - December 2024	(10,125.00)
Subtotal Reductions:	<u>(10,125.00)</u>
Available Fund Balance as of Dec. 31, 2024	<u>\$ 7,569.65</u>

**Fund Balance For Agricultural Pool
Account 8471 - Special Projects (Held by AP)**

Beginning Balance July 1, 2024:	\$ 51,643.00
Reductions:	
Invoices paid July 2024 - December 2024	(9,454.00)
Subtotal Reductions:	<u>(9,454.00)</u>
Available Fund Balance as of Dec. 31, 2024	<u>\$ 42,189.00</u>



Chino Basin Watermaster

Monthly Variance Report & Supplemental Schedules

For the period July 1, 2024 to December 31, 2024

(Unaudited)

Watermaster Salary Expenses

The following table details the Year-To-Date (YTD) Actual Watermaster burdened salary costs compared to the FY 25 adopted budget. The “\$ Over Budget” and the “% of Budget” columns are a comparison of the YTD actual to the annual budget. As of December 31st, the target budget percentage is generally 50%.

	Year to Date Actual	FY 24-25 Budget	\$ Over / (Under) Budget	% of Budget
WM Salary Expense				
5901.1 · Judgment Admin - Doc. Review	34,220	93,860	(59,640)	36.5%
5901.3 · Judgment Admin - Field Work	1,716	11,860	(10,144)	14.5%
5901.5 · Judgment Admin - General	5,559	81,090	(75,531)	6.9%
5901.7 · Judgment Admin - Meeting	16,528	39,710	(23,182)	41.6%
5901.9 · Judgment Admin - Reporting	2,644	13,890	(11,246)	19.0%
5910 · Judgment Admin - Court Coord./Attendance	3,201	16,970	(13,769)	18.9%
5911 · Judgment Admin - Exhibit G	775	6,400	(5,625)	12.1%
5921 · Judgment Admin - Production Monitoring	60	5,440	(5,380)	1.1%
5931 · Judgment Admin - Recharge Applications	1,658	-	1,658	100.0%
5941 · Judgment Admin - Reporting	1,333	2,140	(807)	62.3%
5951 · Judgment Admin - Rules & Regs	-	11,260	(11,260)	0.0%
5961 · Judgment Admin - Safe Yield	24,175	9,510	14,665	254.2%
5971 · Judgment Admin - Storage Agreements	2,644	13,000	(10,356)	20.3%
5981 · Judgment Admin - Water Accounting/Database	48,492	108,290	(59,798)	44.8%
5991 · Judgment Admin - Water Transactions	4,703	5,330	(627)	88.2%
6011.11 · WM Staff - Overtime	5,087	18,000	(12,913)	28.3%
6011.10 · Admin - Accounting	120,934	278,330	(157,396)	43.5%
6011.15 · Admin - Building Admin	40,663	31,200	9,463	130.3%
6011.20 · Admin - Conference/Seminars	29,914	58,530	(28,616)	51.1%
6011.25 · Admin - Document Review	20,565	2,620	17,945	784.9%
6011.50 · Admin - General	154,462	362,560	(208,098)	42.6%
6011.60 · Admin - HR	75,573	50,450	25,123	149.8%
6011.70 · Admin - IT	38,715	34,070	4,645	113.6%
6011.80 · Admin - Meeting	51,249	39,760	11,489	128.9%
6011.90 · Admin - Team Building	14,526	41,550	(27,024)	35.0%
6011.95 · Admin - Training (Give/Receive)	18,068	64,160	(46,092)	28.2%
6017 · Temporary Services	24,229	26,040	(1,811)	93.0%
6201 · Advisory Committee	14,118	82,850	(68,732)	17.0%
6301 · Watermaster Board	49,379	83,910	(34,531)	58.8%
8301 · Appropriative Pool	45,358	67,280	(21,922)	67.4%
8401 · Agricultural Pool	12,722	66,000	(53,278)	19.3%
8501 · Non-Agricultural Pool	7,922	62,710	(54,788)	12.6%
6901.1 · OBMP - Document Review	12,037	95,290	(83,253)	12.6%
6901.3 · OBMP - Field Work	1,153	50,870	(49,717)	2.3%
6901.5 · OBMP - General	45,176	81,120	(35,944)	55.7%
6901.7 · OBMP - Meeting	16,642	80,360	(63,718)	20.7%
6901.9 · OBMP - Reporting	5,527	11,040	(5,513)	50.1%
7104.1 · PE1 - Monitoring Program	99,689	275,490	(175,801)	36.2%
7201 · PE2 - Comprehensive Recharge	33,996	71,750	(37,754)	47.4%
7301 · PE3&5 - Water Supply/Desalter	-	9,510	(9,510)	0.0%
7301.1 · PE5 - Reg. Supply Water Prgm.	840	9,510	(8,671)	8.8%
7401 · PE4 - MZ1 Subsidence Mgmt. Plan	-	14,040	(14,040)	0.0%
7501 · PE6 - Coop. Programs/Salt Mgmt.	5,766	9,510	(3,744)	60.6%
7501.1 · PE 7 - Salt Nutrient Mgmt. Plan	3,203	9,510	(6,307)	33.7%
7601 · PE8&9 - Storage Mgmt./Recovery	16,143	22,520	(6,377)	71.7%
Subtotal WM Staff Costs	1,112,753	2,529,290	(1,416,537)	44%
60184.1 · Administrative Leave	-	6,550	(6,550)	0.0%
60185 · Vacation	76,415	90,280	(13,865)	84.6%
60185.1 · Comp Time	5,215	-	5,215	100.0%
60186 · Sick Leave	18,851	79,450	(60,599)	23.7%
60187 · Holidays	34,779	99,330	(64,551)	35.0%
Subtotal WM Paid Leaves	135,259	275,610	(140,351)	49%
Total WM Salary Costs	1,248,012	2,804,900	(1,556,888)	44.5%



Chino Basin Watermaster

Monthly Variance Report & Supplemental Schedules

For the period July 1, 2024 to December 31, 2024

(Unaudited)

Engineering

The following table details the Year-To-Date (YTD) Actual Engineering costs compared to the FY 24 adopted budget. The “\$ Over Budget” and the “% of Budget” columns are a comparison of the YTD actual to the annual budget. As of December 31st, the target budget percentage is generally 50%.

	Year to Date Actual	FY 24-25 Budget	\$ Over / (Under) Budget	% of Budget
Engineering Services Costs				
5901.8 · Judgment Admin - Meetings-Engineering Services	\$ -	\$ 37,066	\$ (37,066)	0.0%
5906.71 · Judgment Admin - Data Requests-CBWM Staff	38,038	101,048	(63,010)	37.6%
5906.72 · Judgment Admin - Data Requests-Non-CBWM Staff	30,981	37,008	(6,028)	83.7%
5925 · Judgment Admin - Ag Production & Estimation	14,807	31,096	(16,289)	47.6%
5935 · Judgment Admin - Mat'l Physical Injury Requests	1,488	39,452	(37,965)	3.8%
5945 · Judgment Admin - WM Annual Report Preparation	12,659	16,924	(4,266)	74.8%
5965 · Judgment Admin - Support Data Collection & Mgmt Process	-	39,659	(39,659)	0.0%
6206 · Advisory Committee Meetings-WY Staff	4,114	23,510	(19,396)	17.5%
6306 · Watermaster Board Meetings-WY Staff	10,537	23,510	(12,973)	44.8%
8306 · Appropriative Pool Meetings-WY Staff	9,487	23,510	(14,023)	40.4%
8406 · Agricultural Pool Meetings-WY Staff	8,677	23,510	(14,833)	36.9%
8506 · Non-Agricultural Pool Meetings-WY Staff	5,598	23,510	(17,913)	23.8%
6901.8 · OBMP - Meetings-WY Staff	15,620	37,066	(21,446)	42.1%
6901.95 · OBMP - Reporting-WY Staff	26,151	62,606	(36,456)	41.8%
6906 · OBMP Engineering Services - Other	41,797	51,440	(9,643)	81.3%
6906.1 · OBMP Watermaster Model Update	6,552	67,596	(61,044)	9.7%
6906.21 · State of the Basin Report	27,902	195,188	(167,286)	14.3%
7104.3 · Grdwtr Level-Engineering	111,689	254,627	(142,938)	43.9%
7104.8 · Grdwtr Level-Contracted Services	11,800	26,174	(14,374)	45.1%
7104.9 · Grdwtr Level-Capital Equipment	4,896	17,000	(12,104)	28.8%
7202 · PE2-Comp Recharge-Engineering Services	5,116	23,496	(18,381)	21.8%
7202.2 · PE2-Comp Recharge-Engineering Services	114,113	75,944	38,169	150.3%
7302 · PE3&5-PBHSP Monitoring Program	19,518	73,305	(53,788)	26.6%
7303 · PE3&5-Engineering - Other	2,114	16,180	(14,066)	13.1%
7306 · PE3&5-Engineering - Outside Professionals	-	6,500	(6,500)	0.0%
7402 · PE4-Engineering	133,819	281,239	(147,420)	47.6%
7402.10 · PE4-Northwest MZ1 Area Project	71,158	16,656	54,502	427.2%
7403 · PE4-Eng. Services-Contracted Services-InSar	22,000	39,600	(17,600)	55.6%
7406 · PE4-Engineering Services-Outside Professionals	-	38,600	(38,600)	0.0%
7408 · PE4-Engineering Services-Network Equipment	295	17,553	(17,258)	1.7%
7502 · PE6&7-Engineering	198,831	398,309	(199,478)	49.9%
7505 · PE6&7-Laboratory Services	47,237	61,242	(14,006)	77.1%
7510 · PE6&7-IEUA Salinity Mgmt. Plan	16,965	-	16,965	100.0%
7511 · PE6&7-SAWBMP Task Force-50% IEUA	2,660	27,067	(24,407)	9.8%
7517 · Surface Water Monitoring Plan-Chino Creek - 50% IEUA	18,707	33,574	(14,868)	55.7%
7520 · Preparation of Water Quality Mgmt. Plan	2,783	130,164	(127,381)	2.1%
7610 · PE8&9-Support 2020 Mgmt. Plan	-	32,584	(32,584)	0.0%
7614 · PE8&9-Support Imp. Safe Yield Court Order	243,142	768,963	(525,821)	31.6%
7615 · PE8&9-Develop 2025 Storage Plan	-	42,632	(42,632)	0.0%
Total Engineering Services Costs	\$ 1,281,245	\$ 3,215,108	\$ (1,933,863)	39.9%



Chino Basin Watermaster

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(Unaudited)

Legal

The following table details the YTD Brownstein Hyatt Farber Schreck (BHFS) expenses and costs compared to the FY 24 adopted budget. The “\$ Over Budget” and the “% of Budget” columns are a comparison of the YTD actual to the annual budget. As of December 31st, the target budget percentage is generally 50%. Due to the timing of billing, the figures below represent legal services provided through November 30, 2024, with a target budget percentage of 42%.

	Year to Date Actual	FY 24-25 Budget	\$ Over / (Under) Budget	% of Budget
6070 · Watermaster Legal Services				
6071 · BHFS Legal - Court Coordination	\$ 92,295	\$ 144,040	\$ (51,745)	64.1%
6072 · BHFS Legal - Rules & Regulations	-	10,495	(10,495)	0.0%
6073 · BHFS Legal - Personnel Matters	249,470	28,150	221,320	886.2%
6074 · BHFS Legal - Interagency Issues	-	40,536	(40,536)	0.0%
6077 · BHFS Legal - Party Status Maintenance	-	13,590	(13,590)	0.0%
6078 · BHFS Legal - Miscellaneous (Note 1)	65,619	177,240	(111,621)	37.0%
Total 6070 · Watermaster Legal Services	407,384	414,051	(6,667)	98.4%
6275 · BHFS Legal - Advisory Committee	5,583	27,764	(22,181)	20.1%
6375 · BHFS Legal - Board Meeting	31,135	88,704	(57,569)	35.1%
6375.1 · BHFS Legal - Board Workshop(s)	-	29,215	(29,215)	0.0%
8375 · BHFS Legal - Appropriative Pool	6,045	34,705	(28,660)	17.4%
8475 · BHFS Legal - Agricultural Pool	6,045	34,705	(28,660)	17.4%
8575 · BHFS Legal - Non-Ag Pool	6,045	34,705	(28,660)	17.4%
Total BHFS Legal Services	54,853	249,798	(194,945)	22.0%
6907.3 · WM Legal Counsel				
6907.31 · Archibald South Plume	-	12,565	(12,565)	0.0%
6907.32 · Chino Airport Plume	-	12,565	(12,565)	0.0%
6907.33 · Desalter/Hydraulic Control	-	38,680	(38,680)	0.0%
6907.34 · Santa Ana River Water Rights	370	21,405	(21,035)	1.7%
6907.36 · Santa Ana River Habitat	-	31,280	(31,280)	0.0%
6907.38 · Reg. Water Quality Cntrl Board	284	63,200	(62,916)	0.4%
6907.39 · Recharge Master Plan	68,437	14,270	54,167	479.6%
6907.41 · Prado Basin Habitat Sustainability	-	10,290	(10,290)	0.0%
6907.44 · SGMA Compliance	284	10,290	(10,006)	2.8%
6907.45 · OBMP Update	-	177,240	(177,240)	0.0%
6907.47 · 2020 Safe Yield Reset	32,273	80,190	(47,917)	40.2%
6907.48 · Ely Basin Investigation	5,142	64,890	(59,748)	7.9%
6907.49 · San Sevaine Basin Discharge	-	110,080	(110,080)	0.0%
6907.90 · WM Legal Counsel - Unanticipated	-	38,885	(38,885)	0.0%
Total 6907 · WM Legal Counsel	106,789	685,830	(579,041)	15.6%
Total Brownstein, Hyatt, Farber, Schreck Costs	\$ 569,027	\$ 1,349,679	\$ (780,652)	42.2%



Chino Basin Watermaster

Monthly Variance Report & Supplemental Schedules

For the period July 1, 2024 to December 31, 2024

(Unaudited)

Optimum Basin Management Plan (OBMP)

The following table details the Year-To-Date (YTD) Actual OBMP costs compared to the FY 24 adopted budget. The “\$ Over Budget” and the “% of Budget” columns are a comparison of the YTD actual to the annual budget. As of December 31st, the target budget percentage is generally 50%.

	Year to Date Actual	FY 24-25 Budget	\$ Over / (Under) Budget	% of Budget
6900 · Optimum Basin Mgmt Plan				
6901.1 · OBMP - Document Review-WM Staff	\$ 12,037	\$ 95,294	\$ (83,257)	12.6%
6901.3 · OBMP - Field Work-WM Staff	1,153	50,870	(49,717)	2.3%
6901.5 · OBMP - General-WM Staff	45,176	81,120	(35,944)	55.7%
6901.7 · OBMP - Meeting-WM Staff	16,642	80,360	(63,718)	20.7%
6901.8 · OBMP - Meeting-West Yost	15,620	37,066	(21,446)	42.1%
6901.9 · OBMP - Reporting-WM Staff	5,527	11,040	(5,513)	50.1%
6901.95 · OBMP - Reporting-West Yost	26,151	62,606	(36,456)	41.8%
Total 6901 · OBMP WM and West Yost Staff	122,305	418,356	(296,051)	29.2%
6903 · OBMP - SAWPA				
6903 · OBMP - SAWPA Group	15,984	15,990	(6)	100.0%
Total 6903 · OBMP - SAWPA	15,984	15,990	(6)	100.0%
6906 · OBMP Engineering Services				
6906.1 · OBMP - Watermaster Model Update	6,552	67,596	(61,044)	9.7%
6906.21 · State of the Basin Report	27,902	195,188	(167,286)	14.3%
6906 · OBMP Engineering Services - Other	41,797	51,440	(9,643)	81.3%
Total 6906 · OBMP Engineering Services	76,251	314,224	(237,973)	24.3%
6907 · OBMP Legal Fees				
6907.31 · Archibald South Plume	-	12,565	(12,565)	0.0%
6907.32 · Chino Airport Plume	-	12,565	(12,565)	0.0%
6907.33 · Desalter/Hydraulic Control	-	38,680	(38,680)	0.0%
6907.34 · Santa Ana River Water Rights	370	21,405	(21,035)	1.7%
6907.36 · Santa Ana River Habitat	-	31,280	(31,280)	0.0%
6907.38 · Reg. Water Quality Cntrl Board	284	63,200	(62,916)	0.4%
6907.39 · Recharge Master Plan	68,437	14,270	54,167	479.6%
6907.41 · Prado Basin Habitat Sustainability	-	10,290	(10,290)	0.0%
6907.44 · SGMA Compliance	284	10,290	(10,006)	2.8%
6907.45 · OBMP Update	-	177,240	(177,240)	0.0%
6907.47 · 2020 Safe Yield Reset	32,273	80,190	(47,917)	40.2%
6907.48 · Ely Basin Investigation	5,142	64,890	(59,748)	7.9%
6907.49 · San Sevaine Basin Discharge	-	110,080	(110,080)	0.0%
6907.90 · WM Legal Counsel - Unanticipated	-	38,885	(38,885)	0.0%
Total 6907 · OBMP Legal Fees	106,789	685,830	(579,041)	15.6%
6909 · OBMP Other Expenses				
6909.6 · OBMP Expenses - Miscellaneous	-	3,540	(3,540)	0.0%
Total 6909 · OBMP Other Expenses	1,086	3,540	(2,454)	30.7%
Total 6900 · Optimum Basin Mgmt Plan	\$ 322,415	\$ 1,437,940	\$ (1,115,525)	22.4%



Chino Basin Watermaster

Monthly Variance Report & Supplemental Schedules

For the period July 1, 2024 to December 31, 2024
(Unaudited)

Judgment Administration

The following table details the Year-To-Date (YTD) Actual Judgment Administration costs compared to the FY 24 adopted budget. The “\$ Over Budget” and the “% of Budget” columns are a comparison of the YTD actual to the annual budget. As of December 31st, the target budget percentage is generally 50%.

	Year to Date Actual	FY 24-25 Budget	\$ Over / (Under) Budget	% of Budget
5901 · Admin-WM Staff				
5901.1 · Admin-Doc. Review-WM Staff	\$ 34,220	\$ 93,860	\$ (59,640)	36.5%
5901.3 · Admin-Field Work-WM Staff	1,716	11,860	(10,144)	14.5%
5901.5 · Admin-General-WM Staff	5,559	81,090	(75,531)	6.9%
5901.7 · Admin-Meeting-WM Staff	16,528	39,710	(23,182)	41.6%
5901.8 · Admin-Meeting - West Yost	-	37,066	(37,066)	0.0%
5901.9 · Admin-Reporting-WM Staff	2,644	13,890	(11,246)	19.0%
Total 5901 · Admin-WM Staff	60,666	277,476	(216,810)	21.9%
5900 · Judgment Admin Other Expenses				
5906.71 · Admin-Data Req-CBWM Staff	38,038	101,048	(63,010)	37.6%
5906.72 · Admin-Data Req-Non CBWM Staff	30,981	37,008	(6,028)	83.7%
5910 · Court Coordination/Attend-WM	3,201	16,970	(13,769)	18.9%
5911 · Exhibit G-WM Staff	775	6,400	(5,625)	12.1%
5921 · Production Monitoring-WM Staff	60	5,440	(5,380)	1.1%
5925 · Ag Prod & Estimation-West Yost	14,807	31,096	(16,289)	47.6%
5931 · Recharge Applications-WM Staff	1,658	-	1,658	100.0%
5935 · Admin-Mat'l Phy Inj Requests	1,488	39,459	(37,972)	3.8%
5941 · Reporting-WM Staff	1,333	2,140	(807)	62.3%
5945 · WM Annual Report Prep-West Yost	12,659	16,924	(4,266)	74.8%
5951 · Rules & Regs-WM Staff	-	11,260	(11,260)	0.0%
5961 · Safe Yield-WM Staff	24,175	9,510	14,665	254.2%
5965 · Support Data Collect-West Yost	-	39,659	(39,659)	0.0%
5971 · Storage Agreements-WM Staff	2,644	13,000	(10,356)	20.3%
5981 · Water Acct/Database-WM Staff	48,492	108,290	(59,798)	44.8%
5991 · Water Transactions-WM Staff	4,703	5,330	(627)	88.2%
Total 5900 · Judgment Admin Other Expenses	185,013	443,534	(258,521)	41.7%
Total 5900 · Judgment Administration	\$ 245,679	\$ 721,010	\$ (475,331)	34.1%

SETTLEMENT AND RELEASE AGREEMENT

This Settlement and Release Agreement (the “**Agreement**”) is made and entered into by and between, on the one hand, the MONTE VISTA WATER DISTRICT, a California water district (“**MVWD**”), and the MONTE VISTA IRRIGATION COMPANY, a California corporation (“**MVIC**”) (collectively, “**AP Members**”), and, on the other hand, the APPROPRIATIVE POOL (the “**AP**”), created by the Judgment dated January 27, 1978 in the case entitled *Chino Basin Municipal Water District v. City of Chino*, Case No. RCVRS 51010 in the Superior Court of San Bernardino County. The AP Members and the AP are collectively referred to herein as the “**Parties**.”

This Agreement is made and entered into with reference to the following facts:

A. On June 26, 2024, the AP filed a motion in the San Bernardino Superior Court, Case No. RCVRS 51010 entitled “APPROPRIATIVE POOL NOTICE OF MOTION AND MOTION FOR AWARD OF EXPENSES, INCLUDING ATTORNEY FEES PER CONTRACT AND CIVIL CODE SECTION 1717; MEMORANDUM OF POINTS AND AUTHORITIES” (“**AP Motion**”).

B. Through the AP Motion, the AP seeks an order compelling the AP Members and the City of Chino (“**Chino**”) to pay AP general expenses and some legal expenses incurred to defend the appeal of Judge Reichert’s Order dated April 22, 2022 in San Bernardino Superior Court, Case No. RCVRS 51010 brought by the AP Members and Chino in the appeal entitled “*Chino Basin Municipal Water District v. City of Chino*,” Fourth Appellate District, Division Two, No. E079052 (“**Appeal**”).

C. The AP and Chino settled the AP Motion as between themselves via that certain Settlement and Release Agreement dated August 27, 2024. Chino agreed to pay \$31,380.51 for its share of AP general expenses and an additional \$36,321.02 of the legal expenses the AP incurred to defend the Appeal.

D. On August 15, 2024, the AP filed its reply brief and declarations (“**Reply**”) in support of the Motion, which describe the amounts the AP asserts are due from the AP Members.

E. The AP general expenses sought by the AP Motion and Reply were invoiced to AP Members and are outstanding and unpaid by AP Members.

E. The legal expenses the AP incurred to defend the Appeal that are sought by the AP Motion and Reply were paid to or are due to John Schatz and Horvitz & Levy LLP, attorneys for the AP, and attorneys for the Ag Pool arising out of their respective services to defend the Appeal or related to the defense of the Appeal, as set forth in the declarations of said attorneys contained in Exhibit H attached to the Declaration of John Schatz in Support of the AP Motion and the Declaration of John Schatz in Support of the Reply.

F. AP Members, collectively, are willing to pay their share of the AP general expenses sought by the AP Motion and Reply, in the total amount of \$73,058.64.

G. AP Members, collectively, are willing to pay \$31,498.58 of the AP legal expenses sought by the AP Motion and Reply incurred to defend the Appeal (which include Ag Pool legal expenses), notwithstanding the fact AP Members paid their own respective attorneys’ fees to prosecute the Appeal and assert that the defense of the Appeal by the AP was adverse to AP Members.

G. The Parties mutually desire to settle their dispute pertaining to the responsibility of AP Members to pay the expenses sought by the AP Motion and Reply (the “**Disputed Claims**”) on the terms and conditions set forth in this Agreement.

Now, therefore, for good and valuable consideration the adequacy of which is hereby acknowledged, the Parties hereby agree as follows:

1. Settlement Payments. AP Members agree to pay the following amounts to the AP general account, by February 28, 2025, as full payment of any and all of the Disputed Claims:

AP general expenses	\$73,058.64
Appeal legal expenses	\$31,498.58
Total Settlement Payments	<u>\$104,557.22</u>

AP Members shall be eligible to participate fully in distribution of AP funds to the members of the AP after AP Members make the payments specified herein.

2. No Admission by AP Members. This Agreement represents a compromise of the Disputed Claims, and entering into this Agreement shall not be deemed or construed as an admission of liability or responsibility by AP Members or any of them for the Disputed Claims or for future expenses, legal or otherwise, that the AP may incur for AP matters particularly for AP matters adverse to AP Members or any of them.

3. No Waiver by the AP. The AP reserves all rights and arguments and shall not be deemed to have waived any rights or arguments regarding AP Members' liability or responsibility for future expenses, legal or otherwise, that the AP may incur for AP matters, whether or not adverse to AP Members.

4. Reservation of Rights. All the Parties expressly reserve all their respective rights and arguments regarding prevailing party attorney fees, including without limitation interpretation and application of the Peace Agreement dated June 29, 2000, and the Judgment, to be addressed if and when necessary in the future.

5. Releases. The Parties fully and finally release each other from the Disputed Claims and any and all claims, demands, liabilities, obligations, costs, expenses, fees, actions, and/or causes of action that were or could have been asserted via the AP Motion and/or Reply that the Parties may have had against each other as of the date of this Agreement. The Parties expressly understand and agree that this Agreement shall not be construed as impacting or affecting any Party's claims, demands, liabilities, obligations, defenses, costs, expenses, fees, actions, and/or causes of action relating to or arising out of any other dispute among the Parties.

6. California Civil Code Section 1542. Each of the Parties has read and has otherwise been informed of the meaning of Section 1542 of the California Civil Code, and has consulted with their respective counsel, to the extent that any was desired, and understands the provisions of Section 1542. Each of the Parties hereby expressly waives the rights and benefits conferred upon them by the provisions of Section 1542 of the California Civil Code, which provides:

"A GENERAL RELEASE DOES NOT EXTEND TO CLAIMS THAT THE CREDITOR OR RELEASING PARTY DOES NOT KNOW OR SUSPECT TO EXIST IN HIS OR HER FAVOR AT THE TIME OF EXECUTING THE RELEASE AND THAT, IF KNOWN BY HIM OR HER, WOULD HAVE MATERIALLY AFFECTED HIS OR HER SETTLEMENT WITH THE DEBTOR OR RELEASED PARTY."

The Parties, being aware of Section 1542, hereby expressly waive and relinquish all rights and benefits they may have thereunder, as well as any other statutes or common law principles of similar effect.

7. Integrated Agreement. This Agreement constitutes the entire agreement of the Parties with respect to the subject matter of this Agreement, and expressly supersedes and replaces any and all other agreements, representations, and understandings, oral or written.

8. Execution. This Agreement may be executed in one or more counterparts. The Parties further agree that facsimile or scanned signatures will constitute original signatures for the purposes of execution of this Agreement.

9. Full Understanding. The Parties acknowledge that (i) they have read and understand the Agreement and they are fully aware of its legal effect; (ii) that they have had sufficient time and opportunity to review or discuss it with their counsel; and (iii) they are entering into this Agreement freely and voluntarily, and based on their own judgment and not on any representations or promises made by the other party, other than those contained in this Agreement.

THE UNDERSIGNED STATE THAT THEY HAVE CAREFULLY READ THIS SETTLEMENT AND RELEASE AGREEMENT, HAVE CONSULTED COUNSEL CONCERNING IT, AND KNOW AND UNDERSTAND ITS CONTENTS AND MEANING.

This Agreement shall be deemed fully executed on the latest of the dates entered below.

APPROPRIATIVE POOL

By: _____
Chris Diggs
Its: Chair Person

By: _____
John J. Schatz
Its: Legal Counsel

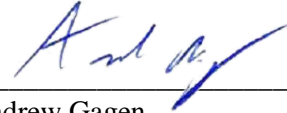
Dated: _____

[Signatures Continue on Following Page(s)]

MONTE VISTA WATER DISTRICT

By: _____
Justin Scott-Coe
Its: General Manager

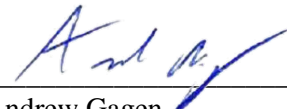
Dated: 2/3/25

By:  _____
Andrew Gagen
Kidman Gagen Law, LLP
Its: General Counsel

MONTE VISTA IRRIGATION COMPANY

By: _____
Justin Scott-Coe
Its: Manager

Dated: 2/3/25

By:  _____
Andrew Gagen
Kidman Gagen Law, LLP
Its: General Counsel



CHINO BASIN WATERMASTER

9641 San Bernardino Road, Rancho Cucamonga, CA 91730
909.484.3888 www.cbwm.org

STAFF REPORT

DATE: February 13, 2025
TO: AP/ONAP/OAP Committee Members
SUBJECT: Calculation of Excess Cash Reserves Based on Operating Cash Reserve Policy 4.17 (Business Item II.A.)

Issue: To review the calculation of excess operating cash reserves prepared by Watermaster staff in accordance with Watermaster Policy 4.17. [Normal Course of Business]

Recommendation: Provide advice and assistance for the development of a recommendation to the Advisory Committee and Board on the calculation and refund of excess cash reserves in accordance with Watermaster Policy 4.17.

Financial Impact: Based on the attached schedule, a proposed amount of \$813,456.96 in excess cash reserves is calculated for the fiscal year ended June 30, 2024. The amount could increase dependent on the total amount of Special Assessment Pool Fund balances deemed necessary by the Pools.

ACTIONS:

Appropriative Pool – February 13, 2025 [Recommended]: Advice and assistance
Non-Agricultural Pool – February 13, 2025 [Recommended]: Advice and assistance
Agricultural Pool – February 13, 2025 [Recommended]: Advice and assistance
Advisory Committee – February 20, 2025 [Recommended]: TBD
Watermaster Board – February 20, 2025 [Recommended]: TBD

BACKGROUND

The methodology for the calculation of excess cash reserves was established by Board approval of Watermaster Policy 4.17 (Policy) on March 22, 2012.

Per the staff report on that date, the practice of establishing an operating cash reserve began in fiscal year 1980/81. It was established and changed over the years as follows:

• Fiscal Year 1980/81	25% Operating Cash Reserve
• Fiscal Year 1993/94	33% Operating Cash Reserve
• Fiscal Year 2001/02	33% Operating Cash Reserve + 33% General and Administrative Exp Reserve + 15% Budgeted OBMP & Project Exp Reserve
• Fiscal Year 2006-07	33% Operating Cash Reserve + 30% General and Administrative Exp Reserve + 30% Budgeted OBMP & Project Exp Reserve

The Policy was subsequently changed and codified in its current version. The methodology includes a six-month Working Capital Reserve plus a 10 percent Administrative Operating Reserve and a 15 percent OBMP/Project Operating Reserve. In addition, it provides a method for carryover expenses, Recharge Improvement Debt Payments, over-production replenishment obligations, and return of excess cash reserves.

DISCUSSION

The issue of the calculation of excess cash reserves is brought before the three Watermaster Pools for advice and assistance since Watermaster-held funds include both production-based assessments, paid by the Appropriative and Overlying Non-Agricultural Pools and Special Assessments of those Pools in addition to the Overlying Agricultural Pool. Watermaster staff has conducted a detailed review of the necessary elements of the calculation to ensure compliance with the methodology detailed in the Policy as well as to identify other pertinent elements not addressed in the Policy which is important to bring to the attention of the Watermaster parties before final credits are issued. Section 4.17.10 (Return of Excess Cash Reserves) of the Policy states:

During the Assessment process, normally conducted in November, Watermaster staff will determine if any Excess Cash Reserves exist (excluding any amounts pertaining to the Recharge Improvement Debt Payments). If Excess Cash Reserves exist, these funds will be distributed to the parties as a credit on the Assessment invoice. The distribution of Excess Cash Reserves will be based upon the percentage of Total Assessment dollars paid by each party against the Total Assessments Paid. For example, if a party paid 3 percent of the Total Assessment dollars, they would receive a 3 percent portion of the available Excess Cash Reserve.

A new practice for the Policy's annual determination of Excess Cash Reserves is presented in the documentation attached to this report. It includes presenting the calculation of Excess Cash Reserves along with detailed supporting schedules for the major elements of the calculation to all the Pools. Those sections include Operating Cash Reserve Policy Requirements, Pool Special Assessment Fund Balances and Carryover Budget Detail. It is important for all parties to understand how "Excess Cash Reserves" are determined and allow the Pools to provide direction relating to Pool Special Assessment funds and Carryover Budget which is finalized after the fiscal year-end audit.

The Policy is also attached to provide parties an opportunity to provide feedback and consider whether elements of the Policy should be updated. If the Determination of Excess Cash Reserves (Attachment 3) is acceptable to the Pools, the Policy should be updated to address elements such as the handling of Watermaster liabilities (Accounts Payable, compensated absences), Pool Special Assessment Funds, and funding the Carryover Budget.

In the Determination of Excess Cash Reserves (Attachment 3), two sections are identified to separate funds being held by Watermaster. The first section titled, "Restricted Funds", accounts for the Special Assessments of each Pool. These are not eligible for general Watermaster administrative or project expenses and are only used based on the approval and direction of the Pools. The second section titled, "Designated Funds", accounts for funds needed to supplement the approved budget. These funds represent a "carryover" from the approved funding of the prior year and categorized into four sections. A detailed report of the Carryover Budget is provided (Attachment 6) for full transparency. Receiving concurrence and approval by the Advisory Committee and Board of the Carryover Budget will provide an audit trail for the amended fiscal year budget since the final carryover amounts were not available at the time of Watermaster's budget adoption in May of 2024.

The Carryover Budget (Attachment 6) was discussed at the Pool meetings held on January 9th, 2025. It was suggested at the meeting that the status of projects related to Capital improvements be discussed at the then upcoming Recharge Investigations and Project Committee (RIPComm) meeting.

The RIPComm meeting was held on January 16th, 2025 and the status of relevant projects to the Committee were discussed. The project and status are:

- Meter Installation (7540 and 7545) – Carryover amount will be used this fiscal year since a new meter vendor has been contracted and project is underway.
- Comprehensive Recharge Program (7202.2) – Funds have already been expended as part of the Board's request for Recharge Projects to be Grant-ready, and O&M project engineering for potential future capital projects. The Task Order will be closed out and any remaining funds will be presented during the annual budget process.
- Upper Santa Ana River HCP, Task Order #7 (7690.7) – This project is part of a regional plan with other proposed projects with the Upper Santa Ana River Region aimed to identify in advance sites that may require biological offset or mitigation and avoid permitting delays of future Recharge Master Plan projects. While the development of the Plan is still ongoing, the initial number of participants and scale of the project have evolved significantly. It is therefore recommended that the Task Order be closed and the remaining funds of \$20,062.88 be made available for refund or transfer.
- Lower Day Basin RMPU (7690.8) – The end of 2024 coincides with the end of the warranty period for the Lower Day Basin, and it was recommended to begin closing out Task Order #2 and the remaining funds of \$238,646.90 be made available for refund or transfer.
- Jurupa Basin Berm and Trash Boom (7690.23) – These projects are still in the works. They have been delayed due to the usage of the Basin for the stormwater capture.
- Jurupa Basin Ramp (7690.24) – This cost was absorbed into the O&M budget and has been completed. The carryover funds of \$102,000 are available for refund or transfer.
- Funds on Hold for Projects/Refund (7690.9) – These funds were kept on hold from the San Sevaine Basin Project by action of the Board on June 24, 2021 to cover any costs that may occur during the project's warranty period. These funds of \$200,000 can be made available for refund or transfer.

The total amount of project funds above which are no longer required for project completion are \$560,709.78.

The total excess cash reserves for all funds (1,374,166.74) are presented in Attachment 3. Each Pool is requested to provide advice and assistance to Watermaster for the funds in the purview of each respective Pool to develop a final recommendation to the Advisory Committee and Board.

The Appropriative Pool has asked Watermaster to include an option to apply all excess cash reserves, attributable to the Appropriative Pool, to fund a portion of the remaining project costs for Project 23(a)

[Wineville-Jurupa-RP3] recharge project. This budget amendment can be done at the direction of the Pool.

ATTACHMENTS

1. Watermaster Policy 4.17
2. Watermaster Assessment Package page 22.1 (Assessment Year 2024-2025)
3. Determination of Excess Cash Reserves (Draft)
4. Operating Cash Reserve Policy Requirements
5. Pool Special Assessment Fund Balances 6/30/2024
6. Carryover Budget Fiscal Year 2024/25

Chino Basin Watermaster			
WATERMASTER POLICY			
Subject	Policy Number	Date Adopted	Date Revised
OPERATING CASH RESERVE POLICY	4.17	03/22/2012	

Purpose

4.17.1 The purpose of this policy is to establish an Operating Cash Reserve Policy for Chino Basin Watermaster.

Background

4.17.2 The annual Watermaster budget begins on July 1 each year but the Assessments are not often collected until December. Watermaster’s main source of operating income is derived from the annual Assessments. There is a need to carry Cash Flow Reserves at the beginning of each fiscal year.

The Watermaster budget is approved before the end of the fiscal year. Watermaster Assessments are collected annually to fund Watermaster operations based upon the “Approved” Watermaster budget. There is no contingency provision provided for in the Watermaster budget. There is no mechanism or process to fund for any unanticipated expenses or projects. To provide a funding source for unanticipated expenses, Watermaster historically has maintained Operating Cash Reserves to cover these unexpected expenses.

Policy

4.17.3 **Working Capital Cash Reserve:** Watermaster will maintain a Working Capital Reserve amount at the beginning of each fiscal year equal to six months of the annual budget to ensure that Watermaster can meet its budgeted financial obligations. The required Working Capital Reserve amount will be based upon the current “Approved” fiscal year budget. In the event that the annual budget has not been approved, the Working Capital Reserve amount will be based upon the previous fiscal year’s “Approved” budget plus ten percent.

4.17.4 **Operating Cash Reserve – Administrative:** During the budget process, Watermaster shall provide for an Operating Cash Reserve of 10 percent of the “Proposed” General Administrative (GA) fiscal year budget.

4.17.5 Operating Cash Reserve – OPBM/Projects: During the budget process, Watermaster shall provide for an Operating Cash Reserve of 15 percent of the “Proposed” Optimum Basin Management Program (OBMP) and Project (Project) fiscal year budget.

4.17.6 Carry-over Expenses: During the budget process, Watermaster may need to carryover unfinished capital projects or related expenses from one fiscal year to the next. These expenses will be included in the next year’s budget. However, because these unfinished capital projects or related expenses have been previously funded from the Assessment process, they will be excluded from the next Assessment. They will also be excluded from the Operating Cash Reserve calculations in Sections 4.17.4 and 4.17.5 listed above. Any such carryover of funds from one fiscal year to the next will be brought to the attention of the parties during the normal budget process.

If the carryover unfinished capital projects and related expenses are greater than what was previously funded, the difference shall be included as part of the “Proposed” budget or by use of the appropriate Operating Cash Reserve.

4.17.7 Recharge Improvement Debt Payments: As part of the Watermaster budget process, Watermaster staff will determine if any adjustments (increase or decrease) to the Recharge Improvement Debt Payments are required. If the previous year’s Recharge Improvement Debt Payment assessment amount is higher than the actual previous year’s expenses, a decrease in the expense category will be processed for the current budget. If the previous year’s Recharge Improvement Debt Payment assessment amount is lower than the previous year’s actual expenses, an increase in the expense category will be processed.

4.17.8 Overproduction Replenishment Funds: As part of the Watermaster annual Assessment process, overproducers are charged an amount equal to their overproduction to replenish the supply of water. Watermaster will use these funds to purchase water whenever water is available. Watermaster will maintain a Replenishment Water Reserve for these funds. These funds will be maintained on a case by case, unit value basis for each overproducer. Any purchase of Replenishment Water made from these funds will offset the oldest overproduction first. After purchase of Replenishment Water, any excess funds will be returned on a case by case unit cost basis. When Replenishment Water is available, if the cost is greater than the amount on hand for that purchase, a “Special Assessment” or other authorized sources of funding to the applicable overproducer will be processed to fund the purchase of Replenishment

Water. Other authorized sources of funding may include pre-paid deposits, advanced payments or billing/invoice to individual parties from Watermaster.

4.17.9 Unanticipated Project/Programs: Watermaster currently does not maintain an Operating Cash Reserve for future or unanticipated Projects/Programs. If and when unanticipated Projects/Programs occur, a “Special Assessment” or other authorized sources of funding to the applicable parties will be processed to fund the unanticipated expenses. Other authorized sources of funding may include pre-paid deposits, advanced payments or billing/invoice to individual parties from Watermaster.

4.17.10 Return of Excess Cash Reserves: During the Assessment process, normally conducted in November, Watermaster staff will determine if any Excess Cash Reserves exist (excluding any amounts pertaining to the Recharge Improvement Debt Payments). If Excess Cash Reserves exist, these funds will be distributed to the parties as a credit on the Assessment invoice. The distribution of Excess Cash Reserves will be based upon the percentage of Total Assessment dollars paid by each party against the Total Assessments Paid. For example, if a party paid 3 percent of the Total Assessment dollars, they would receive a 3 percent portion of the available Excess Cash Reserve credit.



Assessment Year 2024-2025 (Production Year 2023-2024)

Assessment Calculation - Projected (Includes "10% Judgment Administration and 15% OBMP & Program Elements 1-9 Operating Reserves")

PRODUCTION BASIS

2022/2023 Production and Exchanges in Acre-Feet (Actuals)

2023/2024 Production and Exchanges in Acre-Feet (Actuals)¹

BUDGET

Judgment Administration ^{2,3}

OBMP & Program Elements 1-9 ²

Judgment Administration, OBMP & PE 1-9 Assessments

TOTAL BUDGET

Less: Budgeted Interest Income

Less: Contributions from Outside Agencies

Subtotal: CASH DEMAND

Add: OPERATING RESERVE

Judgment Administration (10%)

OBMP & PE 1-9 (15%)

Subtotal: OPERATING RESERVE

Less: Cash Balance on Hand Available for Assessments ⁴

FUNDS REQUIRED TO BE ASSESSED

Proposed Assessments

Judgment Administration, OBMP & PE 1-9 Assessments (Minimum \$5.00 Per Producer)

Grand Total

Prior Year Assessments, (Actuals) Information Only

Grand Total

Variance Between Proposed Assessments and Prior Year Assessments

Grand Total

Estimated Assessment as of "Approved" Budget May 23, 2024, Information Only

Grand Total

FY 2023/24 Budget ⁵	FY 2024/25 Budget	ASSESSMENT	APPROPRIATIVE POOL		AGRICULTURAL POOL		NON-AG POOL	
		86,865.190	66,788.048	76.887%	17,082.226	19.665%	2,994.916	3.448%
		77,415.609	56,820.238	73.396%	17,716.582	22.885%	2,878.789	3.719%
			Judgment Administration	OBMP & PE 1-9	Judgment Administration	OBMP & PE 1-9	Judgment Administration	OBMP & PE 1-9
\$3,681,911	\$3,321,620	\$3,321,620	\$2,437,948		\$760,153		\$123,518	
\$5,283,151	\$6,408,960	\$6,408,960		\$4,703,943		\$1,466,692		\$238,325
\$8,965,062	\$9,730,580	\$9,730,580	\$2,437,948	\$4,703,943	\$760,153	\$1,466,692	\$123,518	\$238,325
		\$9,730,580	\$2,437,948	\$4,703,943	\$760,153	\$1,466,692	\$123,518	\$238,325
(\$312,500)	(\$478,500)	(\$478,500)		(\$351,202)		(\$109,505)		(\$17,794)
(\$186,412)	(\$191,070)	(\$191,070)		(\$140,238)		(\$43,726)		(\$7,105)
\$8,466,150	\$9,061,010	\$9,061,010	\$2,437,948	\$4,212,503	\$760,153	\$1,313,461	\$123,518	\$213,426
\$368,191	\$332,162	\$332,162	\$243,795		\$76,015		\$12,352	
\$792,473	\$961,344	\$961,344		\$705,591		\$220,004		\$35,749
\$1,160,664	\$1,293,506	\$1,293,506	\$243,795	\$705,591	\$76,015	\$220,004	\$12,352	\$35,749
(\$1,160,664)	(\$1,293,506)	(\$1,293,506)	(\$243,795)	(\$705,591)	(\$76,015)	(\$220,004)	(\$12,352)	(\$35,749)
\$8,466,150	\$9,061,010	\$9,061,010	\$2,437,948	\$4,212,503	\$760,153	\$1,313,461	\$123,518	\$213,426
	[A]	Per Acre-Foot	\$42.91	\$74.14	\$42.91	\$74.14	\$42.91	\$74.14
				\$117.05		\$117.05		\$117.05
	[B]	Per Acre-Foot	\$42.39	\$55.08	\$42.39	\$55.08	\$42.39	\$55.08
				\$97.47		\$97.47		\$97.47
	[A] - [B]		\$0.52	\$19.06	\$0.52	\$19.06	\$0.52	\$19.06
				\$19.58		\$19.57		\$19.57
			\$35.09	\$60.63	\$35.09	\$60.63	\$35.09	\$60.63
				\$95.72		\$95.72		\$95.72

Notes:

¹ Due to the timing of when the Budget and the Assessment Package are prepared, actual production numbers on this page may differ from the Budget depending on any last minute corrections during the Assessment Package preparation process.

² Total costs are allocated to Pools by actual production percentages. Does not include Recharge Debt Payment, Recharge Improvement Projects, Replenishment Water Purchases, or RTS charges.

³ Judgment Administration excludes OAP, AP, and ONAP specific legal services, meeting compensation, or Special Funds. These items invoiced separately on the Assessment invoices.

⁴ June 30th fund balance (estimated) less funds required for Operating Reserves, Agricultural Pool Reserves, and Carryover replenishment obligations.

⁵ The previous fiscal year's budget numbers are from the previously approved Assessment Package and does not reflect numbers from any amended budget that may have followed.



**Chino Basin Watermaster
Determination of Excess Cash Reserves
(Draft)**

	<u>June 30, 2024</u>	
Cash Balances		
Petty Cash	\$ 301.82	
BofA Checking Account	610,770.23	
Trust Account - County of SB	-	
CLASS Account	10,449,837.01	
LAIF Account (Including Fair Market Value Adj.)	<u>633,859.31</u>	\$ 11,694,768.37
Less: Current Liabilities		
Accounts Payable	\$ (667,236.76)	
Payroll Liabilities - Vacation/Sick/Comp	<u>(155,699.76)</u>	\$ (822,936.52)
Net Cash Balance		\$ 10,871,831.85
Reserve Policy Requirements		
<u>Restricted Reserves:</u>		
Six (6) Months Working Capital - Reserve	\$ (5,251,675.00)	
10% Judgment Admin - Reserve	(332,162.00)	
15% OBMP and PE 1-9 - Reserve	<u>(961,344.00)</u>	\$ (6,545,181.00)
Net Cash Balance Required per Policy		\$ 4,326,650.85
Restricted Funds		
<u>Pool Special Assessment Fund Balances:</u>		
Agricultural Pool Special Fund	\$ (818,112.17)	
Non-Agricultural Pool - Legal Services	\$ (63,483.09)	
Non-Agricultural Pool - Meeting Compensation	<u>(2,250.00)</u>	\$ (65,733.09)
Appropriative Pool - Held for Agricultural Pool - Legal Services	\$ (388,647.51)	
Appropriative Pool - Held for Agricultural Pool - Mtg. Attendance Compensation	(17,694.65)	
Appropriative Pool - Held for Agricultural Pool - Special Project Funding	(51,643.00)	
Appropriative Pool - Legal Services	9,472.87	
Appropriative Pool - Consultant Services	<u>(20,577.61)</u>	\$ (469,089.90) \$ (1,352,935.16)
Appropriative Pool - TOA Settlement Agreement Invoice (6/17/22) billed twice		(75,868.00)
<u>Groundwater Replenishment Funds Collected:</u>		\$ (180,234.43)
<u>Reimbursements and Refunds Due at Assessment Invoicing:</u>		
Debt Service Refund - FY 2021/22	\$ (145,043.00)	
Debt Service Refund - FY 2022/23	<u>(18,441.00)</u>	\$ (163,484.00)
Designated Funds		
<u>Carryover Budget:</u>		
Administration	\$ (10,037.93)	
OBMP	(357,050.00)	
Engineering	(454,874.59)	
Projects	(918,709.78)	
Projects Available for Refund	<u>560,709.78</u>	\$ (1,179,962.52)
<u>Other:</u>		
Refund Reserve Used by AP for Ag Legal	\$ (102,557.12)	
Refund Reserve Used by AP for Ag Legal included above	<u>102,557.12</u>	\$ -
Net Cash in Excess/(Shortfall)		\$ 1,374,166.74

**Chino Basin Watermaster
Operating Cash Reserve Policy Requirements**

ATTACHMENT 4

	FY 2023/24 Approved Budget	FY 2024/25 Approved Budget	Reserve Policy %	Reserve Policy \$ Amount
Revenue				
Administration Revenue				
Local Agency Subsidies	186,412	191,070		
Admin Assessments-Appropriative Pool	8,886,164	9,521,030		
Admin Assessments-Non-Ag Pool	428,750	312,750		
Total Administration Revenue	9,501,327	10,024,850		
Other Revenue				
Interest Income	312,500	478,500		
Miscellaneous Income	-	-		
Total Other Revenue	312,500	478,500		
Total Revenue	9,813,827	10,503,350		
Expenses				
Judgment Administration Expense				
Judgment Administration Costs	728,726	721,010		
Administration Salary Costs	1,413,610	1,032,120		
Office Building Expense	208,510	234,470		
Office Supplies & Equip.	46,950	56,390		
Postage and Printing Costs	33,806	32,950		
Information Services	199,818	232,530		
WM Special Contract Services	60,200	111,460		
Watermaster Legal Services	565,964	414,060		
Insurance Expense	50,468	50,950		
Dues and Subscriptions	40,027	25,900		
Field Supplies & Equipment	3,200	3,200		
Travel and Transportation	29,570	104,960		
Conferences and Seminars	50,400	49,370		
Advisory Committee Expenses	105,823	134,130		
Watermaster Board Expenses	256,601	288,290		
Appropriative Pool Administration	112,173	125,500		
Agricultural Pool Administration	108,700	124,220		
Non-Agricultural Pool Administration	108,194	120,940		
Allocated Administration Expenses	(440,829)	(540,830)		
Total Judgment Administration Expenses	3,681,911	3,321,620	10%	332,162.0
OBMP Expenses & Program Elements 1-9				
Optimum Basin Mgmt Program	1,066,497	1,437,940	15%	215,691.00
Groundwater Level Monitoring	456,925	585,050	15%	87,757.50
OBMP Pgm Element 2 - Comp Recharge	1,414,773	1,774,300	15%	266,145.00
OBMP Pgm Element 3 & 5 - Water Supply Plan	84,677	122,010	15%	18,301.50
OBMP Pgm Element 4 - Mgmt Zone Strategies	512,434	412,400	15%	61,860.00
OBMP Pgm Element 6 & 7 - Coop Efforts/Salt Mgmt	673,924	669,380	15%	100,407.00
OBMP Pgm Element 8 & 9 Storage Mgmt/Conj Use	633,092	867,050	15%	130,057.50
Recharge Improvement Debt & Projects	848,765	772,770	0%	N/A
Allocated Administration Expenses - OBMP	222,160	232,750	15%	34,912.50
Allocated Administration Expenses - PE 1-9	218,669	308,080	15%	46,212.00
Total OBMP Program Elements 1-9	6,131,916	7,181,730		961,344.00
Total Expenses	9,813,827	10,503,350		5,251,675
Net Income/(Loss)	-	-		

**Chino Basin Watermaster
Pool Special Assessment Fund Balances 6/30/24**

Fund Balance for Agricultural Pool Account 8467 - Legal Services (Held by AP)		Agricultural Pool Reserve Funds As shown on the Combining Schedules	
Beginning Balance July 1, 2023:	\$ 41,675.63	Beginning Balance July 1, 2023:	\$ 612,103.32
Additions:		Additions:	
Payments received on AP Pool Assessment invoices issued 10/30/23	250,000.00	YTD Interest earned on Ag Pool Funds FY 24	61,738.14
Ag Pool Legal invoices issued Sep. 9 2022 for \$250,000		Transfer of Funds from AP to Special Fund for Legal Service Invoices	165,860.50
Ag Pool Legal invoices issued Apr. 20 2023 for \$100,000		Payments received on FY 24 Ag Pool invoices issues Sep. 9, 2022	102,245.10
Settlement Agreement Payments	262,832.38	Payments received on FY 24 Ag Pool invoices issues Apr. 20, 2023	42,025.61
Total Additions:	<u>512,832.38</u>	Settlement Agreement Payments	
		Total Additions:	<u>371,869.35</u>
Reductions:		Reductions:	
Invoices paid July 2023 - June 2024	(165,860.50)	Legal service invoices paid July 2023 - June 2024	(165,860.50)
Subtotal Reductions:	<u>(165,860.50)</u>	Total Reductions	<u>(165,860.50)</u>
Available Fund Balance as of June 30, 2024	<u>\$ 388,647.51</u>	Agricultural Pool Reserve Funds Balance as of June 30, 2024:	<u>\$ 818,112.17</u>
Fund Balance For Agricultural Pool Account 8470 - Meeting Compensation (Held by AP)		Fund Balance For Agricultural Pool Account 8471 - Special Projects (Held by AP)	
Beginning Balance July 1, 2023:	\$ 950.98	Beginning Balance July 1, 2023:	\$ 10,993.67
Additions:		Additions:	
Payments received on AP Pool Assessment invoices issued 10/30/23	50,000.00	Payments received on AP Pool Assessment invoices issued 10/30/23	61,000.00
Budget Transfers ¹	10,993.67	Subtotal Additions:	<u>61,000.00</u>
Subtotal Additions:	<u>60,993.67</u>	Reductions:	
Reductions:		Invoices paid July 2023 - June 2024	(9,357.00)
Compensation paid July 2023 - June 2024	(44,250.00)	Budget Transfers ¹	(10,993.67)
Subtotal Reductions:	<u>(44,250.00)</u>	Subtotal Reductions:	<u>(20,350.67)</u>
Available Fund Balance as of June 30, 2024	<u>\$ 17,694.65</u>	Available Fund Balance as of June 30, 2024	<u>\$ 51,643.00</u>
¹ Per action taken at September pool committee meeting.		¹ Per action taken at September pool committee meeting.	
Fund Balance For Non-Agricultural Pool Account 8567 - Legal Services		Fund Balance For Appropriative Pool Account 8367 - Legal Services	
Beginning Balance July 1, 2023:	\$ 56,965.90	Beginning Balance July 1, 2023:	\$ (12,415.36)
Additions:		Additions:	
Interest Earnings	2,987.69	Interest Earnings	18,688.18
Payments received on ONAP Assessment invoices issued 11/18/23	25,000.00	Payments received on AP Pool Assessment invoices issued 10/30/23	178,107.17
Subtotal Additions:	<u>27,987.69</u>	Subtotal Additions:	<u>196,795.35</u>
Reductions:		Reductions:	
Invoices paid July 2023 - June 2024	(19,470.50)	Invoices paid July 2023 - June 2024	(193,852.86)
Budget Transfers	(2,000.00)	Subtotal Reductions:	<u>(193,852.86)</u>
Subtotal Reductions:	<u>(21,470.50)</u>		
Available Fund Balance as of June 30, 2024	<u>\$ 63,483.09</u>	Available Fund Balance as of June 30, 2024	<u>\$ (9,472.87)</u>

**Chino Basin Watermaster
Pool Special Assessment Fund Balances 6/30/24**

Fund Balance For Non-Agricultural Pool Account 8511 - Meeting Compensation	Fund Balance For Appropriative Pool Account 8368 - Tom Harder Contract
Beginning Balance July 1, 2020:	\$ 875.00
Additions:	
Payments received on ONAP Assessment invoices issued 11/18/23	6,000.00
Budget Transfers	2,000.00
Subtotal Additions:	8,000.00
Reductions:	
Compensation paid July 2023 - June 2024	(6,625.00)
Subtotal Reductions:	(6,625.00)
Available Fund Balance as of June 30, 2024	\$ 2,250.00
Beginning Balance July 1, 2023:	\$ -
Additions:	
Interest Earnings	-
Payments received on AP Pool Assessment invoices issued 10/30/23	20,577.61
Subtotal Additions:	20,577.61
Reductions:	
Invoices paid July 2023 - June 2024	-
Subtotal Reductions:	-
Available Fund Balance as of June 30, 2024	\$ 20,577.61

**Chino Basin Watermaster
Carryover Budget Fiscal Year 2024/25**

ATTACHMENT 6

Description	Amount	Account	Fiscal Year	Type
Other Office Equipment - Boardroom Upgrades	\$ 10,037.93	6038	FY 2020/21	ADMIN
Subtotal				\$ 10,037.93
Meter Installation - New Meter Installation	\$ 175,400.00	7540	FY 2018/19	OBMP
Meter Installation - Calibration and Testing	181,650.00	7545	FY 2018/19	OBMP
Subtotal				\$ 357,050.00
Groundwater Level Monitoring Program (GLMP)	\$ 9,700.00	7104.3	FY 2023/24	ENG
GLMP: Setup and Maintenance of Monitoring Network - Contracted	10,000.00	7104.8	FY 2023/24	ENG
PE 2: Comprehensive Recharge Program	100,000.00	7202.2	FY 2023/24	ENG
PE4/MZ-1: Ground Level Monitoring and Reporting Program	100,000.00	7402	FY 2023/24	ENG
PE4/MZ-1: Subsidence Management Plan for Northwest MZ-1	143,000.00	7402.1	FY 2023/24	ENG
Groundwater Quality Monitoring and Reporting Program and as-needed Consulting	21,500.00	7502	FY 2023/24	ENG
Update IEUA's Recycled Water Permit and Water Salinity MP - IEUA Cost Share	20,752.00	7510	FY 2023/24	ENG
Prepare Surface Water Monitoring Work Plan for Chino Creek - IEUA Cost Share	8,500.00	7517	FY 2023/24	ENG
Support Implementation of the 2020 Storage Management Plan	25,000.00	7610	FY 2023/24	ENG
Support Implementation of the Safe Yield Court Order	16,422.59	7614	FY 2023/24	ENG
Subtotal				\$ 454,874.59
Upper Santa Ana River HCP (TO #7)	\$ 15,062.88	7690.7	FY 2014/15	PROJ *
Upper Santa Ana River HCP (TO #7)	5,000.00	7690.7	FY 2015/16	PROJ *
Lower Day Basin RMPU (TO #2)	238,646.90	7690.8	FY 2016/17	PROJ *
Jurupa Basin Berm & Trash Boom	358,000.00	7690.23	FY 2022/23	PROJ
Jurupa Basin Ramp	102,000.00	7690.24	FY 2023/24	PROJ *
Funds on Hold for Projects/Refund	200,000.00	7690.9	FY 2017/18	PROJ *
Subtotal				\$ 918,709.78
Balance at 7/31/24				<u>\$ 1,740,672.30</u>

**Funds available for refund or transfer, refer to staff report for additional project information.*

Project Status: Wineville/Jurupa/RP3 Basin Improvements

Budget:

- Authorized capital budget: \$28,846,016

Available Funding:

- \$15.4 M in SRF Loan at 0.55%
- \$10.8 M is State and Federal Grants

Progress:

- Construction with MNR is 95% completed (March 2025)
- Overall construction is 85% completed (March 2026)

Pending Completion:

- Electrical wiring
- Control Programming
- Rubber Dam
- Procuring and installation of Pumps

Current Activities:

- Installation of remaining 30-inch pipeline completed
 - Pressure testing on new pipeline passed
- Final electrical wiring nearing completion
 - Finalize installation and connection of electrical panel and new radio system
- Installation of Rubber Dam nearing completion
 - Completed all rubber dam air piping
 - Finished installation of rubber dam in the channel
 - Working on electrical wiring
- Procuring and installation of Pumps
 - Pre-qualified two suppliers
 - Waiting for initial pump submittals
 - See progress schedule for the pumps

Progress Schedule for the Pumps

TASK	PROGRESS	START	END
Prepare Solicitation Documents		06-Jun-24	11-Nov-24
Draft Documents	100%	06-Jun-24	22-Aug-24
Review Documents	100%	23-Aug-24	28-Aug-24
Finalize Documents	100%	29-Aug-24	11-Nov-24
Request for Qualification of Pump Suppliers		19-Nov-24	14-Jan-25
Enter into PlanetBids	100%	19-Nov-24	19-Nov-24
Solicitation (Q&A Period)	100%	20-Nov-24	12-Dec-24
Final Week of Solicitation for RFQ	100%	16-Dec-24	19-Dec-24
Close Solicitation for RFQ (milestone)	100%	19-Dec-24	19-Dec-24
Review Responses to the RFQ	100%	20-Dec-24	13-Jan-25
Notify Prequalified Suppliers (milestone)	100%	14-Jan-25	14-Jan-25
Request for Proposal of Prequalified Suppliers		14-Jan-25	14-May-25
Prequalified Supplier Draft Initial Submittal and Pricing	70%	14-Jan-25	13-Feb-25
Receive Initial Submittal (milestone)	0%	13-Feb-25	13-Feb-25
Review Initial Submittal	0%	13-Feb-25	27-Feb-25
Prequalified Supplier Draft Final Submittal	0%	28-Feb-25	21-Mar-25
Receive Final Submittal (milestone)	0%	21-Mar-25	21-Mar-25
IEUA Reviews Final Submittal to Decide Pump Supplier	0%	24-Mar-25	07-Apr-25
Board of Directors' Authorization of Purchase Order (milestone)	0%	14-May-25	14-May-25
Pump Fabrication/Installation/Testing/Close-out		15-May-25	12-Feb-26
Fabrication (22 weeks)	0%	15-May-25	16-Oct-25
Delivery	0%	16-Oct-25	30-Oct-25
Installation	0%	30-Oct-25	29-Dec-25
Testing	0%	29-Dec-25	29-Jan-26
Close Out	0%	29-Jan-26	12-Feb-26